

City of West Haven Fire Department Allingtown

COMMISSIONERS

Iris Diaz, Chair
Cori Nunley, Vice Chair
Robert Lathrop
Andrea Palumbo
John Panza
Frederick Brown, Alternate
Kevin Corcoran, Alternate



Michael T. Esposito
Deputy Chief/Fire Marshal
mesposito@cityofwesthavenfd.org

REGULAR MEETING CITY OF WEST HAVEN FIRE COMMISSIONERS ALLINGTOWN

Board of Fire Commissioners
June 2, 2020 at 6:30 p.m.
Due to Pandemic Meeting will be done on Zoom
No Public Session

AGENDA

1. Pledge of Allegiance
2. Roll Call
3. Approval of May 5, 2020 meeting minutes.
4. Public Session: NONE
5. Finance
Invoices
Budget Discussion
6. Communications
7. Report of Chief
8. Report of Deputy Chief/Fire Marshal
9. Old Business
10. Parkview Commons Project
11. Headquarters Issues
12. Discussion concerning Tri-District Commission
13. Chief's Position
14. Grants



City of West Haven Fire Department Allingtown

10. New Business

Grade C Test

Minor Park Chimney

Firehouse Study

11. Executive Session.

Vacation and Sick Time

Personnel Issues

RECEIVED
TOWN AND CITY CLERK
OF WEST HAVEN

2020 JUN -1 PM 4:23

X

CITY OF WEST HAVEN FIRE DEPARTMENT ALLINGTOWN
June 3, 2020
Minutes

A Meeting of the City of West Haven Fire Department Allingtown was held on Tuesday, June 3, 2020.

Present were Commissioners Iris Diaz, Cori Nunley, Frederick Brown, John Panza, Andrea Palumbo and Kevin Corcoran. Also present was Deputy Chief Esposito.

Commissioner Diaz called the meeting to order at 6:31 pm.

- 1. Pledge of Allegiance

- 2. Roll Call

Business Manager Brooks called the roll and declared a quorum. Absent were Commissioners Corcoran and Lathrop.

- 3. Approval of May 5, 2020 meeting minutes.

Commissioner Brown made a motion to approve the May 5, 2020 meeting minutes , seconded by Commissioner Diaz and approved unanimously.

- 4. Public Session NONE

Commissioner Diaz stated that if we have to continue holding our meetings electronically then we would accept any comments or questions from the public. They can email them to us.

- 5. Finance: Reviewed and accepted the list of processed invoices for May.

Budget Discussion: Business Manager Brooks stated that we attended a council meeting to discuss our budget meeting on April 15th. The meeting was a zoom meeting. In attendance was Commissioner Diaz, Nunley and Brown, Acting Chief Esposito and myself. Business Manager Brooks explained that there were only a couple of line items that we were concerned about. The liability insurance was going up but less than \$1000.00 for the year so Frank (Finance Director) suggested that we can just make a transfer when the funds are needed. The Tools and Miscellaneous Equipment line item had been lowered from 81k to 66k which concerned us because we have to replace several of our scott paks by the end of the year. We explained that situation. There were a couple items that we wanted to put a better title for so we brought that forward. Commissioner Diaz explained that she felt the budget was pretty much what we were looking except those two items and she was pleased with that. Acting Chief Esposito responded that he had noticed that we were not included in the Capital and Non-Recurring Fund (5 year plan) even though we had submitted a couple of items. He also explained that because we had heard that we were going to get 900k from the state but it was not completely approved by the time we had to submit our budget we didn't include those funds. However it had been approved when the Mayor was going over the budget and Frank included it by putting 650k into our Unfunded Pension Liability line and 250k in the Allingtown Capital Projects line. He explained that we have other issues that need to be resolved and we could have used some of those funds to help us.

RECEIVED
TOWN CLERK
OF WEST HAVEN
JUN 10 2020

- 6. Communications: Acting Chief Esposito asked that we have a moment of silence in honor of Retired Chief William Johnson, Sr. who passed on May 31, 2020.

- 7. Report of the Chief: Acting Chief Esposito gave verbal and written reports for May which will be kept on file.

8. Report of Deputy Chief/Fire Marshal: Deputy Chief Esposito gave verbal and written reports for May. Written reports will be kept on file.
9. Old Business: Parkview Commons Project-Acting Chief Esposito said that they plan on being done by the end June. Acting Chief Esposito explained that a building vibration test was done this morning. There were several attendees. They were Gary Letendre, Vice President of Acorn Group, Construction Manager Kevin Keane, Joe Orland, Vice President of AP Construction, Tim McCarthy, Ken Carney, Chief John Carew, Business Manager Brooks and myself. There were two size me graph meters, one on the rear wall and one on the side wall facing south. The test was performed with a much smaller roller compacter. We did feel the building vibrate but not nearly as much as it had done with the larger machine.

Headquarters Issues- explained above.

Discussion concerning Tri District Commission: Commissioner Diaz explained that there is talk of reintroducing the Tri-District Committee. I think it's good to have the Tri-District Committee so we can continue to work together for the fire districts and the community. There is a meeting in the near future. I made sure that you received a copy of their rules and if you have any concerns or thoughts on this I would like to know so I can bring them forward when we meet.

Chief's Position: Commissioner Diaz explained that she is creating a rough draft ad for the position. Commissioner Panza asked if the board will be able to look at it before it goes in the paper. Commissioner Diaz replied that yes she will forward it to the other board members or bring it to the next meeting so they can review it and approve it. She wants to have it done by the end of the month. Commissioner Palumbo asked if they were going to use the same process as the last time. Commissioner Diaz stated that of course the board will be part of the process as before.

Grants-Acting Chief Esposito explained that the truck and air paks grants have been submitted. A grant for a gear washing machine is being processed.

10. New Business: Grade C Testing-Acting Chief Esposito explained that he has contacted the company that takes the applications and the company that gives the test. He has to get a moderator. The announcement ad has been put together. He had the board review it and wants them to get back to him if there needs to be any changes.

Minor Park Chimney-Acting Chief Esposito has gotten one quote and is going to get two more.

Firehouse Study-Acting Chief Esposito stated how he had met with corporation council Lee Tiernan and State Representative Michael DiMassa about moving forward with the study. We did talk about a few parcels of land. He explained that you have to have the study done before moving forward with the firehouse. The study will take into consideration the amount of space needed to put the two stations together and have room for the volunteers as well. Then they can tell just how much property and how much funding we will need for this undertaking.

A motion was presented to close Regular Session at 7:33 p.m. and go into Executive Session by Commissioner Palumbo, seconded by Commissioner Brown and approved unanimously.

A motion was presented to close Executive Session and return into Regular Session at 7:51 pm. by Commissioner Palumbo, seconded by Commissioner Brown and approved unanimously.

A motion was presented to adjourn by Commissioner Brown, seconded by Commissioner Diaz and approved unanimously. Meeting adjourned at 7:51 p.m.

All minutes are subject to the final approval of the City of West Haven Fire Department Allingtown Commissioners.

Minutes recorded by Business Manager Brooks