

**BOARD OF EDUCATION  
WEST HAVEN, CONNECTICUT  
AGENDA #09  
REGULAR BOARD MEETING**

**June 4, 2018  
Board Meeting Room  
6:00 PM  
Page 1 of 3**

**A. Call to Order, Rosemary Russo, Chairwoman of the Board of Education**

**A.1. Pledge of Allegiance**

**B. Public Portion of Meeting**

**Resolved:** It shall be the policy of the West Haven Board of Education for individual members, if they so desire, to engage in dialogue with members of the general public during the time allowed on its agenda for public participation.

Dialogue must be confined to information gathering purposes and at no time will individual persons or personnel be the subject of discussion.

It is understood that the Board Members and Administration will be given adequate time to research any inquiry resulting from such dialogue and shall do so on specific direction of the Chair. It will be the authority of the Chair to cut off dialogue at any time it deems feasible.

**C. Reports:**

**C.1.a. Administration/Status of Schools**

**CABE Student Leadership Award Certificates are presented to:  
David O'Brien and Hailey Parsons**

**C.1.b. Student Representatives**

**C.1.c. Board**

**C.1.d. Committee**

**D. Pursuant to Robert's Rules of Order** the following questions are subject to the Board's vote without debate. Should a member choose to debate a specific question, he will move to lay the question on the table, and it shall become the first item of New Business. The Board will then vote on the remaining questions.

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**D.1. Approval of Minutes**

**D.1.a.** The **West Haven Board of Education Regular Board Meeting** was held in the Board of Education Meeting Room, City Hall, 355 Main Street, West Haven, CT on Monday, May 21, 2018 at 6:00 PM.

**D.1.b.** The **West Haven Board of Education Policy Committee Meeting** was held in the Board of Education Meeting Room, City Hall, 355 Main Street, West Haven, CT on Monday, May 21, 2018 at 5:30 PM.

**D.2. Resignations: (Certified)**

**18-31 Dolores O. Libow**, Social Worker – WHHS  
Effective: June 30, 2018  
Reason: Retirement

**18-32 Eleanor C. Butler**, Third Grade Teacher - Forest  
Effective: June 30, 2018  
Reason: Retirement

**18-33 Janice Delgado**, Business Teacher – West Haven High School  
Effective: June 30, 2018  
Reason: Retirement

**D.3. New Hire: (Certified)**

**D.4. New Business**

**18-34 Contract for Dr. Anne Druzolowski, Assistant Superintendent of Schools for 1 Year**

**Move to Approve**

**18-35 Contract for Matt Cavallaro, Finance Director for 3 Years**

**Move to Approve**

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**F. Informational**

- F.1.** Retirement letter from **Rose A. DeCicco**, Food Service 6 Hour Production Worker - WHHS effective June 30, 2018
- F.2.** Retirement letter from **Christy Kelaher**, Paraprofessional - Pagels, effective last day of School for the 2017/2018 West Haven School session.
- F.3.** Involuntary Transfer letter to **Timothy Shea** to Medical Building Paraprofessional – Pagels
- F.4.** Involuntary Transfer letter to **Richelle Berretta** to Medical Building Paraprofessional – Pagels
- F.5.** Resignation letter from **Stefanie Beauvais** Math Para (Title 1) – Forest
- F.6.** Resignation letter from **Harry Bosley** Head Varsity Basketball Coach - WHHS
- F.7.** Voluntary Transfer letter to **Kayla Worroll** Special Education Teacher (self-contained) - Carrigan

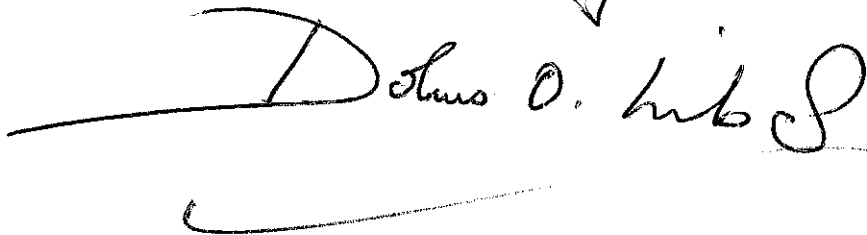
#18-31  
122 Anderson Ave.,  
West Haven,  
CT 06516

May 20, 2018.

Dear Supt. Cavalloro,

As of June 30<sup>th</sup> 2018  
I am officially retiring from my  
Social Work position at West Haven  
High School. I am glad that  
I had the opportunity to work for  
West Haven Public Schools.

Sincerely,

  
Dennis O. Libby

**RECEIVED**  
MAY 23 2018  
SUPERINTENDENT'S OFFICE

Eleanor C. Butler  
124 Grannis Road  
Orange, Ct. 06477  
embutler124@gmail.com  
(203) 397-3340

7/18/32

May 30, 2018

Mr. Neil Cavallaro  
Superintendent of Schools  
West Haven Public Schools  
335 Main Street  
West Haven, Ct. 06516

Dear Mr. Cavallaro,

I would like to inform you of my intent to retire from my position as a Third Grade Teacher at Forest Elementary School effective June 30, 2018. It has been an honor and a pleasure to serve the students of our wonderful city for 37+ years. This has always been my dream job and I am sad to leave.

I have enjoyed working with and learning from my wonderful colleagues and administrators. I am truly appreciative of all the expert advice and guidance I have received throughout the years.

Thank you Mr. Cavallaro for all that you do for our children. It has been a pleasure working in the West Haven Public School System. I am proud of my professional association with this fine educational system.

Respectfully,

*Eleanor C. Butler*

Eleanor C. Butler

CC:

Thomas Hunt

Jolene Barnes

Nicoletta McMinn

Kristen Malloy-Scanlon

#18-33

P.O. Box 825  
Southport, CT 06890

May 30, 2018

Neil Cavallaro, Superintendent  
West Haven Board of Education  
355 Main Street  
West Haven, CT 06516

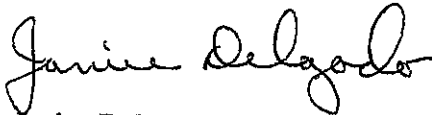
Dear Neil:

Please accept my letter of resignation for retirement. As per contract, I am giving a 30-day notice of resignation as of June 30, 2018.

It was a pleasure working for your system. I will miss everyone greatly.

Many thanks.

Sincerely,



Janice Delgado  
Business Teacher  
West Haven High School  
[Janice.Delgado@whschools.org](mailto:Janice.Delgado@whschools.org)

Cc: Pam Gardner, Principal  
Jolene Barnes, Personnel

**Received**

MAY 30 2018

Personnel Dept.  
W.H. Board of Education

**1 Year Contract:**

**Dr. Anne Druzolowski, Assistant Superintendent of Schools**

**3 Year Contract:**

**Matt Cavallaro, Finance Director**



*F.1.*

May 4, 2018

Ms. Jolene Barnes  
West Haven Board of Education

Dear Jolene:

I am writing this letter to announce my formal retirement from the West Haven Board of Education as a Food Service employee, effective June 30, 2018.

I have enjoyed working with my colleagues and I am now ready to move on to the next phase of my life.

Please let me know if I can be of any assistance during this transition.

Sincerely,

Rose A. DeCicco  
72 Church Street  
West Haven, CT 06516  
203-933-0463

*Rose A DeCicco*

**Received**

MAY 07 2018

Personnel Dept.  
W.H. Board of Education

*Six hour production / WHHS*

f.2,

May 21, 2018

Jolene Barnes  
Personnel Director  
West Haven Board of Education

Dear Jolene

Please accept this as my notification of retirement, I am currently a Paraprofessional at Alma E. Pagels. This is to be effective the end of the last day of School for the 2017/2018 West Haven School session.

Thank you

Christy Kelaher

CC: G. Palermo

**Received**

MAY 23 2018

Personnel Dept.  
W.H. Board of Education

8.3.

# WEST HAVEN PUBLIC SCHOOLS



*"Schools Committed to Excellence"*


Mailing Address: P.O. Box 26010 West Haven, CT 06516

Location: 355 Main Street, West Haven, CT 06516

Office: (203) 931-6825 Fax: (203) 937-4319

Jolene Barnes  
Personnel Director  
jolenebarnes@whschools.org

23 May 2018

TO: Timothy Shea  
FROM:  Jolene Barnes  
SUBJECT: **Involuntary Transfer**

Effective August 23, 2018, you are being transferred to Medical Building Paraprofessional at Pagels School.

Best wishes in your new assignment.

Cc: Neil Cavallaro, Superintendent of Schools  
Joseph Lucibello, Director of Pupil Services  
Pamela Gardner, Principal  
Gary Palermo, Principal  
Georgianna Dini, Co-President, Para Union  
Marilyn Halligan, Co-President, Para Union  
Theresa Carlucci, Payroll  
Board Agenda/Informational  
Personnel File

8.9.

# WEST HAVEN PUBLIC SCHOOLS



*"Schools Committed to Excellence"*

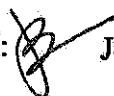
Mailing Address: P.O. Box 26010 West Haven, CT 06516

Location: 355 Main Street, West Haven, CT 06516

Office: (203) 931-6825 Fax: (203) 937-4319

Jolene Barnes  
Personnel Director  
jolenebarnes@whschools.org

23 May 2018

TO: Richelle Berretta  
FROM:  Jolene Barnes  
SUBJECT: **Involuntary Transfer**

Effective August 23, 2018, you are being transferred to Medical Building Paraprofessional at Bailey Middle School.

Best wishes in your new assignment.

Cc: Neil Cavallaro, Superintendent of Schools  
Joseph Lucibello, Director of Pupil Services  
Pamela Gardner, Principal  
Robert Bohan, Principal  
Georgianna Dini, Co-President, Para Union  
Marilyn Halligan, Co-President, Para Union  
Theresa Carlucci, Payroll  
Board Agenda/Informational  
Personnel File

May 24, 2018

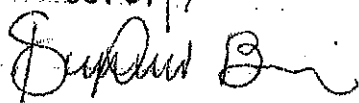
Rec'd  
J. Barnes  
5/24/18 F.S.

Stefanie Beauvais  
23 Bartlett Rd  
East Haven, CT 06512

West Haven B.O.E  
Attn: Jolene Barnes

Please accept this letter as notice of my resignation from my position as Math para (Title I) at Forest School. My last day of employment will be May 25, 2018.

Thank you for the opportunity to work for the B.O.E and Forest School.

Sincerely,  


Stefanie Beauvais

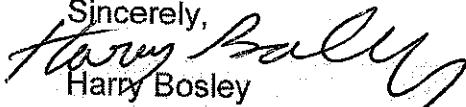
F.6.

May 23, 2018

To Neil Cavallaro:

Please accept this letter as notice of my resignation from my position as Head Varsity Basketball Coach of the West Haven High School basketball team.

Sincerely,

  
Harry Bosley



# WEST HAVEN PUBLIC SCHOOLS

P. 7.



"Schools Committed to Excellence"

P. O. Box 26010

West Haven, Connecticut 06516

Telephone: (203) 931-6825 Fax: (203) 937-4319

Jolene Barnes  
Personnel Director  
jolene.barnes@whschools.org

29 May 2018

Kayla Worroll  
Washington School

Dear Kayla:

Sent via Email

Your request for a voluntary transfer has been granted. Your new assignment which is **Special Education Teacher (self-contained)** at Carrigan Intermediate School will be effective the 2018-2019 school year.

The contract between the West Haven Federation of Teachers and the West Haven Board of Education under section 54 (F) states that:

*"Any teacher who applies for and is awarded a transfer must accept by the close of the second school/business day after the date of notification, otherwise it is deemed rejected. All notices shall be in writing."*

Therefore, in order to accept the transfer, a signed copy of this letter must be returned to me no later than **Thursday May 31, 2018**. A signed email copy is acceptable. Please retain a copy for your records.

Sincerely,

Jolene Barnes  
Personnel Director

Cc: Neil Cavallaro, Superintendent of Schools  
Joseph Lucibello, Director of Pupil Services  
Richard Weber, Principal  
Twana Shirden, Principal  
Theresa Carlucci, Payroll  
Kristen Scanlon, WHFT Union President  
Board Agenda/Informational  
Personnel File

I am accepting the voluntary transfer to **Special Education Teacher (self-contained)** at Carrigan Intermediate School effective the new school year 2018-2019.

Signature

Date