

**BOARD OF EDUCATION
WEST HAVEN, CONNECTICUT
AGENDA #13
REGULAR BOARD MEETING**

**September 4, 2018
Board Meeting Room
6:00 PM
Page 1 of 2**

A. Call to Order, Rosemary Russo, Chairwoman of the Board of Education

A.1. Pledge of Allegiance

B. Public Portion of Meeting

Resolved: It shall be the policy of the West Haven Board of Education for individual members, if they so desire, to engage in dialogue with members of the general public during the time allowed on its agenda for public participation.

Dialogue must be confined to information gathering purposes and at no time will individual persons or personnel be the subject of discussion.

It is understood that the Board Members and Administration will be given adequate time to research any inquiry resulting from such dialogue and shall do so on specific direction of the Chair. It will be the authority of the Chair to cut off dialogue at any time it deems feasible.

C. Reports:

C.1.a. Administration/Status of Schools

1. High School Project Update – Project Team
2. Summer Project/DAS Alliance Grant Report – Roger LaFleur, Ken Carney,
Chris Everone and Mike McGrath

C.1.b. Student Representatives

C.1.c. Board

C.1.d. Committee

D. Pursuant to Robert's Rules of Order the following questions are subject to the Board's vote without debate. Should a member choose to debate a specific question, he will move to lay the question on the table, and it shall become the first item of New Business. The Board will then vote on the remaining questions.

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**September 4, 2018
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Page 2 of 2**

D.1. Approval of Minutes

D.1.a. The West Haven Board of Education Regular Board Meeting was held in the Harriet North Meeting Room, City Hall, 355 Main Street, West Haven, CT on Monday, August 20, 2018 at 6:00 PM.

D.2. Resignations: (Certified)

D.3. New Hire: (Certified)

18-76 Natalie Souza, 20 Wildem Road, Berlin, CT 06037
English Teacher – West Haven High School
Salary: \$41,232 Step 1 (BA)
Effective: August 23, 2018

D.4. New Business

18-77 2017-2018 Recommended Operating Budget Transfers

Move to Approve

F. Informational

F.1. Patrick Deegan, Successful Bid Maintenance Helper – Facilities Department
Effective: August 16, 2018

F.2. Elizabeth Werle, Successful Bid Medical Building Paraprofessional – Pagels School
Effective: August 24, 2018

F.3. Madison Lee Rivera, 33 Summit Drive, North Branford, CT 06471
Position: Bilingual Tutor – Forest School
Salary: \$21,500
Effective: September 4, 2018

F.4. Resignation letter from Dawn Palermo, Medical Para – Carrigan School effective September 30, 2018

WEST HAVEN BOARD OF EDUCATION

August 20, 2018

Regular Board Meeting

Harriet North Meeting Room

RECEIVED
TOWN AND CITY CLERK
OF WEST HAVEN

2018 AUG 21 AM 10:20

D.I.C

A Regular Meeting of the Board of Education was held on August 20, 2018 in the Harriet North Meeting Room on the second floor of City Hall, 355 Main Street, West Haven, Connecticut. The meeting was called to order at 6:00 PM by Rosemary Russo, Chairwoman of the Board of Education. The meeting opened with a pledge to the flag.

**BOARD MEMBERS
IN ATTENDANCE:**

- Rosemary Russo, Chairwoman
- Robert Guthrie, Vice Chair
- Susan Walker, Secretary/Treasurer
- Lauren A. Aceto
- Patrick Leigh
- Patricia Libero
- Karen Pacelli

BOARD MEMBERS ABSENT:

- James W. Morrissey
- Rosa Richardson

ADMINISTRATORS PRESENT:

- Neil Cavallaro, Superintendent of Schools
- Anne Druzolowski, Assistant Superintendent
- Matt Cavallaro, Director of Finance

CITY OFFICIALS PRESENT:

STUDENT REPRESENTATIVES

PRESENT:

- Sumedha Chowdhury

B. Public Portion of Meeting

Chairwoman Russo opened up public session and asked if anyone would like to address the board this evening. Marilyn Halligan, Richmond Avenue, West Haven. As Co-President of the Paraprofessional Union both Georgiana and I want to thank the Board, Superintendent and his staff for their approval of positions for the upcoming school year. Thank you for your support. The board gave thanks. There were no other speakers.

REPORTS

C.1.a. Administration/Status of Schools

Superintendent Cavallaro said currently we have one Special Ed opening at Savin Rock School and a Speech Pathologist. We anticipate the Special Ed position to be filled and are currently looking at caseloads for the Speech Pathologist to see if we need a full time,

part time or absorb the position. We have budgeted for so if we can fill it we will do our best. Karen Pacelli asked where the speech pathologist position was located. Washington School but we have a couple where there are two so we are examining the caseloads now. Superintendent Cavallaro said our maintenance staff and custodians did a really nice job of getting the buildings ready this year for when the kids arrive in a week. The entire project team will be here at our next meeting for an update report on the high school. Roger LaFleur, Chris Everone, Mike McGrath and Ken Carney will talk about the summer projects. DAS Alliance Grant pays for most of the services because we are an Alliance District and the money has to be spent by October 31st and most of it is well underway. A lot went to replace the boilers at Savin Rock, replacing intercom systems and we may be able to do a couple of more schools. We are trying to get more parking spaces at Washington School and the curtain in Carrigan's auditorium handled and we are looking at controls over at Bailey for the heating system to make it more efficient. More details will be available during the September 4th board meeting. The parking lot at WHHS is open for Freshman Orientation tomorrow from 8:30 to 11:30.

During our meeting with CABC last month technology was a concern and we are working with Business Network and plan on giving a thorough presentation during one of the upcoming meetings. We have a two day orientation for new teachers tomorrow and Wednesday and teachers report for professional development on Thursday and on Friday all the teaching staff attends a meeting at their school and Monday will be a full day of school.

Chairwoman Russo asked Neil if parking spaces will be assigned to students at the high school. Yes Mrs. Gardner always assigns spaces. Do you think it will be OK with students and faculty? Yes especially at the beginning of the year because fewer students have their driver's license and it is not that much different than when we left last year. Gilbane did a really nice job of working with us and meeting our needs. They really went out of their way to finish up and accommodate us and we will make a good first impression for our freshman class tomorrow.

Dr. Druzolowski said the Alliance Grant is on the agenda for your review and approval and it is the same as it was last year but it is electronic this year so we can't download it until we fix the snafu but it is the exact budget as last year.

Superintendent Cavallaro said the first board meeting of every month we are going to bring in a school for a presentation and start at quarter to six and meet for about 20 minutes or so. We will start with the high school in October, Bailey in November and Carrigan in December and then have two elementary schools for the next three months which leaves us May and June and a lot of our concerts take place and the Fine Arts Festival we could bring Dr. Cordone in to give a summary of the year and maybe Mr. Capon will talk about athletics. Chairwoman Russo said we have to schedule some committee meeting dates during the second board meeting each month. Chairwoman Russo said if something comes up in your committee we would need to meet but generally she thinks once a quarter is fine but please bring your requested dates to the next meeting.

Dr. Druzolowski said curriculum revisions were done all summer with some fine tuning and in response to some comments from other teachers. The science curriculum was aligned to the new state standards and is included in the curriculum. This year teachers will demonstrate how they use new resources.

Pat Libero asked Anne if there may be a time we would partner or work with ECO Camp because they do all that hands on stuff and it is such a popular program with the younger kids. Dr. Druzolowski said it terms of dollars partnering no; Pat said she meant with what they present and what we teach is that an alignment? We could consider it and it has been looked at before and it didn't work out in terms of the timing but during the summer we certainly let kids know that it is an available resource for them. Pat is very impressed with the number of kids that are involved during the summer and they love it and she didn't know if we did anything at the elementary level that coordinated with that. Dr. Druzolowski said we do entertain conversations and Judy at Mackrille has done some things with them and we are open to that absolutely.

Matt Cavallaro said fiscal year 2018 ended June 30th and we ended the year successfully and meet our budget target. He is still waiting for a few more revenue payments to come in and will have a full report of the budget as well as some budget transfers for the September meeting.

Patrick Leigh asked if health care came out ok. Yes we had a large number of really big claims this year so our stop loss number grew exponentially we are getting about 1.3 M in stop loss payments back to the board so our health care was right on target. Tuition is what we thought it was going to be and with the Access Cost Grant we were able to meet that budget as well. The year was very successful.

C.1.b. Student Representatives' Report

Sumedha Chowdhury said Freshman Orientation is tomorrow from 8:30 to 11:30 and the first day of school is next Monday. Some West Haven High School Students volunteered at Camp Rising Sun recently and Westies on Wheels was on the 9th and thanks to the UNH and Yale Partnerships we have some students were able to do summer programs at those institutions especially in the STEM Field and at Yale some students were able to live at Yale for two weeks to experience the college life style. Sumedha was able to live at Yale for two weeks and will tell the board about her experience at an upcoming board meeting.

C.1.c. Board

Sue Walker and Rosemary attended a CAFE Workshop last Monday and it was very interesting. They talked a lot about how Massachusetts dealt with their low performing students and did much better than Connecticut did with their students. A lot of very interesting things were discussed and it was revitalizing.

Chairwoman Russo wished everyone a good year and hopes everything goes smoothly. This board is here for you so if you ever want to tell us anything we would like to hear

from you. The other big part of the C.A.B.E. Workshop was about City Council and the Board of Ed getting along better and to get your message across to the city and that was a big issue with us to communicate more. Communication and getting along better with the City Council and having more communication is important.

C.1.d. Committee

D.1. Approval of Minutes

D.1.a. The West Haven Board of Education Regular Board Meeting was held in the Board of Education Meeting Room, City Hall, 355 Main Street, West Haven, CT on Monday, June 25, 2018 at 6:00 PM. (Minutes Tabled during previous Special Board Meeting of July 12, 2018).

D.1.b. The West Haven Board of Education Special Board Meeting was held in the Harriet North Meeting Room, City Hall, 355 Main Street, West Haven, CT on Thursday, July 12, 2018 at 8:30 AM.

D.1.c The West Haven Board of Education Special Board Meeting Workshop was held in the Board of Education Meeting Room, City Hall, 355 Main Street, West Haven, CT on Tuesday, July 24, 2018 at 5:30 PM.

Chairwoman Russo asked for a motion to approve the Regular Meeting minutes D.1.a., D.1.b., and D.1.c.inclusive

Lauren Aceto made the motion to approve the minutes

Patrick Leigh seconded the motion

Discussion: All board members were in favor

Minutes are approved

D.2. Resignations: (Certified)

18-57 Nicole Siley, Grade 8 Science Teacher - Bailey Middle School
Effective: End of contract for 2017 – 2018 school year
Reason: Personal

18-58 Christopher Javier, Science Teacher – Bailey Middle School
Effective: End of contract for 2017 – 2018 school year
Reason: Personal

18-59 Tegan Willis, Math Teacher – Bailey Middle School
Effective: End of contract for 2017 – 2018 school year
Reason: Personal

18-60 Allison Baker, Language Arts Teacher – Bailey Middle School
Effective: July 25, 2018
Reason: Personal

D.2. Resignations: (Certified) Continued

18-61 Leanna Hartnack, Behavior Analyst - Pagels

Effective: August 7, 2018

Reason: Personal

18-62 Caitlin Dougherty, Speech-language pathologist – Washington School

Effective: August 10, 2018

Reason: Personal

18-63 Lauren Goldstein, Language Arts teacher -- Bailey Middle School

Effective: August 10, 2018

Reason: Personal

18-64 Elizabeth Delaney, 4th Grade Teacher -- Forest School

Effective: Immediately

Reason: Personal

Chairwoman Russo asked for a motion to approve items 18-57 to 18-64 inclusive

Bob Guthrie made the motion

Karen Pacelli seconded the motion

Discussion: Neil wanted to complement our administrative team, coordinators and our principals for doing a really good job of getting the positions filled and we appreciate it.

All board members were in favor

Items 18-57 through 18-64 are approved

D.3. New Hire: (Certified)

18-65 Nicole Byrnes, 6 Canterbury Lane, Shelton, CT 06484

Science Teacher – Bailey Middle School

Salary: \$45,333 Step 1 (BS + 30)

Effective: August 23, 2018

18-66 Elizabeth Fridinger, 27 Towantic Hill Rd., Oxford, CT 06478

Science Teacher – Bailey Middle School

Salary: \$53,576.00 Step 3 (BS + 60)

Effective: August 23, 2018

18-67 Angela Pascale, 247 Washington Avenue, West Haven, CT 06516

Kindergarten Teacher – Washington School

Salary: \$45,333 Step 1 (BS + 30)

Effective: August 23, 2018

18-68 Rosanne Ferraro, 17 Worden Circle, Cheshire, CT 06410

Grade 8 ELA Teacher – Bailey Middle School

Salary: \$72,789.00 Step 8 (BS + 30)

Effective: August 23, 2018

D.3. New Hire: (Certified) Continued

18-69 Kelsie Smith, 2 Park Drive, Clinton, CT 06413
Special Education Inclusion Teacher – Seth Haley
Salary: \$41,232 Step 1
Effective: August 23, 2018

18-70 Marisa Donenfeld, 36 Mattes Road, Hamden, CT 06514
Special Education Lab Teacher – Pagels
Salary: \$45,333 Step 1 (BS + 30)
Effective: August 23, 2018

18-71 Jessica D'Amato, 195 First Avenue, West Haven, CT 06516
Language Arts Teacher Grade 7 – Bailey Middle School
Salary: \$41,232 Step 1
Effective: August 23, 2018

18-72 Karen Schwartz, PO Box 441 Madison, CT
Mathematics Teacher Grade 8 – Bailey Middle School
Salary: \$58,212 Step 5 (BS + 30)
Effective: August 23, 2018

Chairwoman Russo asked for a motion to approve New Hires items 18-65 to 18-72 inclusive

Karen Pacelli made the motion

Lauren Aceto seconded the motion

Discussion: All board members were in favor. The board welcomed Angela Pascale who was present at the meeting and hopes she has a great year. Applause

Items 18-65 through 18-72 are approved

D.4. New Business

18-73 The following teachers have been recommended for the Blended Learning Program: Betsy Bruneau (Team Leader) Tracey Acquarulo, Melanie Deninger, Larry Vieira, Yvonne Daniels, Robin Ferreira, Mike Backman, Tim Gast, Taylor Paredes, Lauren Kozlowski and Robert Jeffords

Chairwoman Russo asked for a motion to approve item 18-73

Patrick Leigh made the motion

Pat Libero seconded the motion

Discussion: Superintendent Cavallaro said they don't work every day with the exception of Betsy Bruneau who is the team leader and they are paid on the hourly scale of \$30.00 an hour. Lauren Aceto spoke to some of the teachers on this list and they said it was a great program; one of the better programs at the high school. All board members were in favor Item 18-73 is approved

D.4. New Business (Continued)

18-74 2018 – 2019 Alliance Grant

Chairwoman Russo asked for a motion to approve item 18-74

Bob Guthrie made the motion

Patrick Leigh seconded the motion

Discussion: All board members were in favor

Item 18-74 is approved

18-75 The following teachers have been recommended for Elementary Unit Leaders for 2018 - 2019:

**Elementary Unit Leaders 2018-2019
Recommendations**

Forest	Haley
Brown, Nicole	McDonough, Emily
Bergeron, Carrie	D'Amico, Mary
Luzietti, Lee Ann	Johnston, Colleen
Swinton, Shalynn	Lonsdale, Michelle
Giaquinto, Stacey	Ferrucci, Fran
	Godoy, Elena

Mackrille	Pagels
Quagliani, Jo-Ann	Dunleavy, Debbie
Higgins, Kristin	Jackson, Ashley
Hull, Nadine	Wynne, Darlene
Memmott, Jodi	McNabb, Cheryl
Rawden, Susan	Stefura, Carol
Schelnitz, Kathleen	Nebor, Kelly
	Savoia, Kimberly

SRCS	Washington
Alfano, Amanda	OPEN
Hayden, Amber	Nikki Baldino
McGowan, Carrie	Johnstone, Allison
King, Shana	Bombace, Andriana
McQueeney, Kerry	Lorenti, Christina
Stephens, Jennifer	

Carrigan	
Hildenbrandt, Brian	Rice, Elisa
Sasso, Lauren	Glagowski, Eric
Blake, Erin	Russello, Dawn
Morgan, Leslie	Adamo, Shannon
Howard, Veronica	Pitts, Donna
Bartone, Michael	
Rubino, Katherine	

Science Facilitator	
Conlan, Joanne	

7/20/18

Chairwoman Russo asked for a motion to approve item 18-75

Karen Pacelli made the motion

Patrick Leigh seconded the motion

Discussion: Lauren Aceto said there is an opening at Washington School. Rosemary asked if that will be filled. Neil said some of the schools structure it a little differently so he is not sure there is an opening but will double check with a teacher who had some surgery over the summer. All board members were in favor.

Item 18-75 is approved

F. Informational

Chairwoman Russo asked for a motion to adjourn

The motion was made by Karen Pacelli

Patrick Leigh seconded the motion

The meeting adjourned at 6:25 PM

Respectfully submitted,

Marylou Amendola

Board Secretary



WEST HAVEN HIGH SCHOOL

1 McDonough Plaza

West Haven, Connecticut 06516

Phone: 203-937-4360

Fax: 203-937-4370

Visit our website: www.whschools.org

"A School Committed To Excellence"



#18-76

Pamela B. Gardner
Principal

TO: Neil C. Cavallaro, Superintendent

FROM: Pamela Gardner

RE: Hiring Recommendation – English Teacher, WHHS – Natalie Souza

DATE: August 22, 2018

The following individual is recommended for employment with the West Haven Board of Education:

Name: Natalie Souza

Address: 20 Wildem Rd, Berlin, CT 06037

Position: English Teacher

Salary: \$41,232

Step: Step 1 (BA)

Effective Date: August, 2018 (Start of Academic Year 2018-2019)

School Assignment: West Haven High School

CC: Anne Druzolowski, Assistant Superintendent
 Jolene Barnes, Personnel Director
 Personnel File
 Melanie Deninger, Acting Department Head
 Colette-Marie Bennett, Language Arts Coordinator
 Theresa Carlucci, Payroll
 Nicoletta McMinn, Benefits
 Marylou Amendola, Board Secretary

WEST HAVEN BOARD OF EDUCATION
2017-2018 RECOMMENDED OPERATING BUDGET TRANSFERS

#18-77

ORG	OBJECT	DESCRIPTION	2017-2018		6/30/2018 TRANSFERS		2017-2018
			BUDGET	DECREASE	INCREASE	REVISED BUDGET	
E30A53FS	62600	WORKMEN'S COMP	1,250,000	370,840	-	-	\$879,160
F26166ZA	65910	POLICE & FIRE	75,000	-	-	320,000	\$395,000
F28A50BE	68120	BOE DUES & CONFERENCES	25,200	-	-	1,240	\$26,440
G08105RI	66000	ELEMENTARY READING DEVELOPMENT	12,000	-	-	4,000	\$16,000
G10R53RI	66110	TEACHING SUPPLIES	314,400	-	-	5,600	\$320,000
G29A45EM	67300	EQUIPMENT-TECHNOLOGY	320	-	-	40,000	\$40,320
			\$1,676,920	\$370,840	\$370,840		\$1,676,920



WEST HAVEN PUBLIC SCHOOLS

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P. O. Box 26010

West Haven, Connecticut 06516

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P.L.

Jolene Barnes
Personnel Director
jolene.barnes@whschools.org

16 August 2018

To: Neil Cavallaro
Superintendent of Schools

From:  Jolene Barnes
Personnel Director

Subject: **Successful Bid**

Vacancy to be Filled: Maintenance Helper
Facilities Department

Successful Bid: Patrick Deegan

Present Position: Assistant Custodian
Haley School

Seniority Date: September 18, 2002

Effective Date: August 16, 2018

Cc: Chris Everone, Director of Facilities
Michael McGrath, Supervisor of Custodians
AmyJo Palermo, Principal
Teresa Heaney, AFSCME Local 2706 Union President
Matthew Cavallaro, Finance Director
Theresa Carlucci, Payroll
Board Agenda/Informational
Personnel File



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Jolene Barnes
Personnel Director
jolene.barnes@whschools.org

24 August 2018

To: Neil Cavallaro
Superintendent of Schools

From:  Jolene Barnes
Personnel Director

Subject: **Successful Bid**

Vacancy to be Filled: Medical Building Paraprofessional
Pagels School

Successful Bid: Elizabeth Werle

Present Position: Medical Building Paraprofessional
Washington School

Seniority Date: February 4, 2002

Effective Date: August 24, 2018

Cc: Joseph Lucibello, Director of Pupil Services
Twana Shirden, Principal, Washington School
Gary Palermo, Principal, Pagels School
Georgianna Dini, Para Union Local 2262 Union Co-President
Marilyn Halligan, Para Union Local 2262 Union Co-President
Matthew Cavallaro, Finance Director
Theresa Carlucci, Payroll
Board Agenda/Informational
Personnel File

f.3,

WEST HAVEN PUBLIC SCHOOLS



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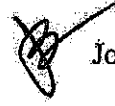
West Haven, Connecticut 06516

Telephone: (203) 931-6825 Fax: (203) 937-4319

Jolene Barnes
Personnel Director
jolene.barnes@whschools.org

28 August 2018

MEMORANDUM

TO: Neil Cavallaro, Superintendent of Schools
FROM:  Jolene Barnes, Personnel Director
SUBJECT: Recommendation: Bilingual Tutor
Forest School

Raffaella Fronc would like to recommend the following candidate for the open position:

Name:	Madison Lee Rivera
Address:	33 Summit Drive North Branford, CT 06471
Position:	Bilingual Tutor
Location:	Forest School
Annual Salary:	\$21,500
Effective:	September 4, 2018

Cc: Raffaella Fronc, Bilingual/EL/Science Coordinator
Thomas Hunt, Principal
Matthew Cavallaro, Finance Director
Theresa Carlucci, Payroll
Nicoletta McMinn, Benefits
Board Agenda/Informational
Personnel File

F.H.

From: Dawn Palermo
Sent: Thursday, August 23, 2018 8:04 AM
To: Jolene Barnes
Cc: Marilyn Halligan; Georgiana Dini
Subject:

Dear Jolene,

Please accept this letter as a formal notification that I am resigning from position as a medical para professional at Carrigan School effective September 30,2018. Thank you for the opportunity to work in this position the past eighteen years I have enjoyed working with children and learned a lot.

Thanks

Sincerely,
Dawn Palermo
