

**BOARD OF EDUCATION
WEST HAVEN, CONNECTICUT
AGENDA #15
REGULAR BOARD MEETING**

**October 1, 2018
Board Meeting Room
6:00 PM
Page 1 of 2**

A. Call to Order, Rosemary Russo, Chairwoman of the Board of Education

A.1. Pledge of Allegiance

B. Public Portion of Meeting

Resolved: It shall be the policy of the West Haven Board of Education for individual members, if they so desire, to engage in dialogue with members of the general public during the time allowed on its agenda for public participation.

Dialogue must be confined to information gathering purposes and at no time will individual persons or personnel be the subject of discussion.

It is understood that the Board Members and Administration will be given adequate time to research any inquiry resulting from such dialogue and shall do so on specific direction of the Chair. It will be the authority of the Chair to cut off dialogue at any time it deems feasible.

C. Reports:

C.1.a. Administration/Status of Schools

Budget Update - Matt Cavallaro, Finance Director
Pupil Services Presentation – Joseph Lucibello, Director of Pupil Services

C.1.b. Student Representatives

C.1.c. Board

C.1.d. Committee

D. Pursuant to Robert's Rules of Order the following questions are subject to the Board's vote without debate. Should a member choose to debate a specific question, he will move to lay the question on the table, and it shall become the first item of New Business. The Board will then vote on the remaining questions.

**BOARD OF EDUCATION
WEST HAVEN, CONNECTICUT
AGENDA #15
REGULAR BOARD MEETING**

**October 1, 2018
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6:00 PM
Page 2 of 2**

D.1. Approval of Minutes

D.1.a. The West Haven Board of Education Regular Board Meeting was held in the Harriet North Meeting Room, City Hall, 355 Main Street, West Haven, CT on Monday, September 17th at 6:00 PM.

D.2. Resignations: (Certified)

D.3. New Hire: (Certified)

18-82 Molly Funk, 858 Freeman Avenue, Stratford, CT 06614
Position: Part-Time Speech Position – Forest and Carrigan Intermediate School
Salary: \$30.00 per hour
Step: N/A
Effective: September 14, 2018

D.4. New Business

18-83 2019 – McKinney-Vento Homeless Assistance Competitive Grant

Move to Approve

F. Informational

F.1. Beth D. Jovanelly, 35 Little Pond Road, Milford, CT 06460
Position: Medical Building Paraprofessional –Washington School
Salary: Step 1 \$18,278.97 plus medical stipend
Effective: September 17, 2018

F.2. Rebecca Shea, 91 Rockefeller Ave., West Haven, CT 06516
Position: Medical Building Paraprofessional –Washington School
Salary: Step 1 \$18,278.97 plus medical stipend
Effective: September 17, 2018

F.3. Resignation letter from **Marcy Stober RN** effective October 12, 2018

F.4. Resignation letter from **Lisa Liscio**, medical paraprofessional – Seth Haley effective January 1, 2019



WEST HAVEN BOARD OF EDUCATION

"Schools Committed to Excellence"

355 Main Street, West Haven, Connecticut 06516

Telephone 203-937-4333 Fax (203) 937-4312

#18-82

PUPIL SERVICES DEPARTMENT

JOSEPH LUCIBELLO, *Director*

JAMES TURCIO, *Assistant Director*

KAREN LAFO, *Assistant Director*

TO: Neil C. Cavallaro, Superintendent
FROM: Joseph Lucibello, Director of Pupil Services
RE: Part Time Speech position
DATE: 9/25/18

The following individual(s) is/are recommended for employment with the West Haven Board of Education:

Name: Molly Funk

Address: 858 Freeman Avenue, Stratford, Ct. 06614

Position: Part-Time Speech position

Salary: \$30.00 an hour

Step: N/A

Effective Date: 9/14/18

School Assignment: Forest School and Carrigan Intermediate School

CC: Anne Druzolowski, Assistant Superintendent
Jolene Barnes, Personnel Director
Personnel File
Theresa Carlucci, Payroll
Thomas Hunt, Principal Forest School
Richard Weber, Principal Carrigan Intermediate School
Marylou Amendola, Board Secretary

#18-83

2019 McKinney-Vento Homeless Assistance Competitive Grant

P.L.

WEST HAVEN PUBLIC SCHOOLS



"Schools Committed to Excellence"

P. O. Box 26010

West Haven, Connecticut 06516


Telephone: (203) 931-6825 Fax: (203) 937-4319

Jolene Barnes
Personnel Director
jolene.barnes@whschools.org

14 September 2018

MEMORANDUM

TO: Neil Cavallaro, Superintendent of Schools

FROM:  Jolene Barnes, Personnel Director

SUBJECT: Recommendation: Medical Building Paraprofessional
Washington School

Joseph Lucibello and Twana Shirden would like to recommend the following candidate for the open position:

Name:	Beth D. Jovanelly
Address:	35 Little Pond Road Milford, CT 06460
Position:	Medical Building Paraprofessional
Location:	Washington School
Annual Salary:	Step 1 \$18,278.97 plus medical stipend
Effective:	September 17, 2018

Cc: Twana Shirden, Principal
Joseph Lucibello, Director of Pupil Services
Matthew Cavallaro, Finance Director
Georgianna Dini, Paraprofessional Union Local 2262 Co-President
Marilyn Halligan, Paraprofessional Union Local 2262 Co-President
Theresa Carlucci, Payroll
Nicoletta McMinn, Benefits
Board Agenda/Informational
Personnel File

F.2.

WEST HAVEN PUBLIC SCHOOLS



"Schools Committed to Excellence"

P. O. Box 26010

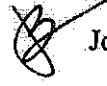
West Haven, Connecticut 06516

Telephone: (203) 931-6825 Fax: (203) 937-4319

Jolene Barnes
Personnel Director
jolene.barnes@whschools.org

26 September 2018

MEMORANDUM

TO: Neil Cavallaro, Superintendent of Schools
FROM:  Jolene Barnes, Personnel Director
SUBJECT: Recommendation: Medical Building Paraprofessional
Washington School

Joseph Lucibello and Twana Shirden would like to recommend the following candidate for the open position:

Name: Rebecca Shea
Address: 91 Rockefeller Ave
West Haven, CT 06516
Position: Medical Building Paraprofessional
Location: Washington School
Annual Salary: Step 1 \$18,278.97 plus medical stipend
Effective: October 1, 2018

Cc: Twana Shirden, Principal
Joseph Lucibello, Director of Pupil Services
Matthew Cavallaro, Finance Director
Georgianna Dini, Paraprofessional Union Local 2262 Co-President
Marilyn Halligan, Paraprofessional Union Local 2262 Co-President
Theresa Carlucci, Payroll
Nicoletta McMinn, Benefits
Board Agenda/Informational
Personnel File

September 24, 2018

P.3.

Mr. Neil Cavallaro
West Haven Board of Education
Central Office
West Haven, CT 06516

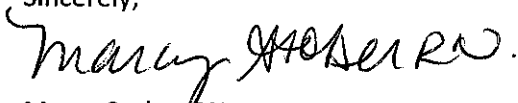
Dear Mr. Cavallaro,

Please accept this letter as notice of my resignation from my position as the School Nurse at Mackrille School. My last day of employment will be Friday, October 12, 2018.

It has been a pleasure working for you along with the staff at Mackrille and all the nurses in the district. I value all that I have learned while working here and appreciate you giving me the opportunity to work with such great people.

I am available to help with the transition of a replacement so things continue to run smoothly here in the health office.

Sincerely,


Marcy Stober RN

CC: Jolene Barnes
Theresa Carlucci
Nicki McMinn

RECEIVED

SEP 26 2018

SUPERINTENDENT'S OFFICE

Marylou Amendola

P. H.

From: Jolene Barnes
Sent: Wednesday, September 26, 2018 2:26 PM
To: Neil Cavallaro; Marylou Amendola
Cc: Theresa Carlucci; Matthew Cavallaro; Georgiana Dini; Marilyn Halligan
Subject: FW: Resignation -Liscio

Please see below

-----Original Message-----

From: Lisa Liscio
Sent: Wednesday, September 26, 2018 1:29 PM
To: Jolene Barnes; Joseph Lucibello; AmyJo Palermo
Subject: Resignation

I am writing in regards to my position as a full time medical para professional. I currently am working at Seth Haley School where I love my students and staff but at this time , life has other plans for me. As of January 1, 2019 I will be resigning from my position with West Haven Board Of Education. I thank you all for your support and help over the past twenty years.
Fondly,
Lisa Liscio

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D./a.

WEST HAVEN BOARD OF EDUCATION
September 17, 2018
Regular Board Meeting
Board Meeting Room

A Regular Meeting of the Board of Education was held on September 17, 2018 in the Board Meeting Room on the second floor of City Hall, 355 Main Street, West Haven, Connecticut. The meeting was called to order at 6:00 PM by Rosemary Russo, Chairwoman of the Board of Education. The meeting opened with a pledge to the flag.

**BOARD MEMBERS
IN ATTENDANCE:**

Rosemary Russo, Chairwoman
Susan Walker, Secretary/Treasurer
Lauren A. Aceto
Patrick Leigh
James W. Morrissey
Patricia Libero
Karen Pacelli
Rosa Richardson

BOARD MEMBERS ABSENT: Robert Guthrie, Vice Chair

ADMINISTRATORS PRESENT: Neil Cavallaro, Superintendent of Schools
Anne Druzolowski, Assistant Superintendent
Matt Cavallaro, Director of Finance

CITY OFFICIALS PRESENT:

**STUDENT REPRESENTATIVES
PRESENT:**

Brendan Carew
Sumedha Chowdhury
Julia Walker

B. Public Portion of Meeting

Chairwoman Russo welcomed everyone and thanked them for coming. She opened up public session and asked if anyone would like to address the board this evening. Louise Martone, 4 Big Spruce Lane, West Haven stated she is Finance Chair for City Council since January 2018. Our city has been mismanaged for decades and our finances are in trouble. During the last two weeks people have told her that the high school project is 7M over budget. She has done some research and is trying to get the answers on this. She hopes the board will ask questions about this tonight. Her research started with Antinozzi Associates and she passed out a sheet of paper detailing prices that were signed

signed off on. She thinks during their meetings they make amendments to the prices and then they are signed off on. Her problem is that if you look at the original contract amount which was \$3,990,000.00 now the total adjusted contract is \$7,126,664.25. This shows that this was normally signed off on by the Finance Department – Kevin. She doesn't know what the proper protocol is. She thought it is signed by the Mayor and then brought before City Council. If that protocol has changed please make her aware of that. After Kevin, who was the finance person, the signature is Ken and she thinks it Ken Carney who she believes is overseeing the whole project. She doesn't know if this is allowed and is asking the board to request copies of all amendments and all current balance sheets so we can figure this out because the last time they came before the City Council they were under budget. She wants to let the taxpayers know if we are under budget or over budget 7M and where we stand with the budget. We don't need to add millions of dollars to put on the taxpayers and that is where the burden would be because we already know what the state has signed on for. She appreciates anything the board can do to get her some answers. Chairwoman Russo thanked Ms. Martone. Chairwoman Russo asked three times if anyone would like to address the board.

Ken Carney stated they have a presentation tonight from Antinozzi and Gilbane and he would like to address a couple of things that were just heard. To be clear all of the work was put out to bid. It was all purchased and we came in 4.9 under the project budget OK. We took that 4.9 and we added back in a net of seven classrooms that were removed that we needed based on future enrollment projections and we also added 2,000 sq. ft. to the cafeteria which required state approval. They agreed, since we weren't increasing the budget, that it was a good move. We then took the remaining 1.3 and divided it between FF&E (furniture, fixtures & equipment) which they thought had been low and put the rest in the contingency. Not only are we under budget, we are carrying about a 4M contingency throughout the project with money that is put aside in the event it needs to be spent; and by contract Gilbane is carrying another 4M contingency. The job is very healthy financially. Whenever a change order comes down we question it. We have been able to get rid of many and have been able to capture many credits. When a change order comes down the pike it goes through the budget process. The committee as a whole has to approve it and it lands in the Mayor's Office. It does not go the route of the City Council and that is the process. The job is in great shape financially. The sheet that was passed out to you shows many amendments all of which were dated prior to last November. When Mr. Carney originally left the project Antinozzi was under a 3.9M contract. We added an \$800,000.00 increase because the auditorium could not be retrofitted it had to be built new and the gyms had to be built new. Their contract then went up considerably because of the phasing that was done in the part time shops so it became a whole separate project that we estimate cost the project about 2M to keep those shops open. The bottom line is the job is in great shape, we are financially stable, the state is all over it, we are meeting our budget, we are meeting our deadlines, we have done better than the budget and it is in great shape and we will have reports tonight. Thank you. Chairwoman Russo thanked Mr. Carney. There were no other speakers. Public Session closed at 6:12 PM.

REPORTS

C.1.a. Administration/Status of Schools

Superintendent Cavallaro said this is our first meeting of the school year and other than the weather we had a successful opening. The good news is we didn't lose any days and are still scheduled to get out June 6th at least for today. Everyone did a good job dealing with this, we did the best we could under the circumstances and it was a very successful opening.

For those of you who don't know, Brendan Carew is our new Student Rep for the Board of Education. There is a pretty rigorous process which you have come through. Applause. Brendan is described by the administrators at the high school as ambitious, honest, well spoken, dedicated, involved with many activities at the high school and has shown a keen interest in the democratic process which will be important. We welcome you and hope you feel comfortable here. The board and I all enjoy the reports that the student reps give and if you have questions please ask them and feel free to contribute and enjoy the next two years. All of the previous members have had a very nice experience here and have enjoyed learning about the process and how the school district functions so welcome Brendan.

Superintendent Cavallaro said beginning next month with the first meeting of every month we will start with presentations from the schools. The first presentation will be from West Haven High School and Mrs. Paredes said they will be ready to go. The reason I chose West Haven High School first is because it is our high school and main school and it is also the month where they do their Homecoming Festival and we thought it would be a nice way to showcase a lot of the events at the school.

There are several reports tonight including the goals, the teacher's contract and the reports from the building team so if there are questions we will answer them as we go along tonight. We will do the meetings at 5:45 and try to keep them to 20 minutes but we can always start the regular meeting a little later if necessary. We will put these out as a Special Meeting prior to the regular meetings on the first board meeting of the month with a presentation from the individual school. Chairwoman Russo thanked Superintendent Cavallaro.

Assistant Superintendent Anne Druzolowski said from an academic perspective our district is #2 in the DRG and from a growth perspective we are #3. Once you make a big growth you don't necessarily make the same growth each time but we have made growth. Between the second and the third academic and the number one status, and also the number two, we were only two percentage points away from that mix. They were all very tight in there and below that they went down quite a bit. Chairwoman Russo asked if that would be in ELA, math and science. Dr. Druzolowski said there is no science at all it will not be available until next year. It is just math and ELA. As we get the report card data we will also give you that information but they don't anticipate that until January. Chairwoman Russo thanked Dr. Druzolowski.

Superintendent Cavallaro said since we were starting the new school year we thought it would be a great time to get an update on the high school project. We have Ken Carney

here from the building committee and we have representatives from Antinozzi and Gilbane. Mike LaSasso, David Stone and Brittany gave a presentation on the status of the new high school. A copy of the West Haven High School Addition/Renovation Project Phase 3 can be found at the end of the minutes (Schedule A). The project construction that is currently underway is Project Phase 3 and there are 4 total project phases. The last phase will have to do with the furniture. The initial one we started with was an abatement of the tunnels which allowed them to secure the funds back in 2013. Phase 2 had to do with the temporary shop relocation. The construction phase is under Project Phase 3. We are currently in the midst of construction of the new addition. Once phase 2 was complete and the old shops were taken down we started building in that area and Gilbane started construction. This should be completed by July 2019. In August of 2019 Construction Phase 2 will begin which include new work and renovation work. Phase 3 will begin in August 2020 and comprises the last construction phase relative to new construction which concludes in 2021 the building will be essentially complete. In Construction Phase 4 in December 2021 – March 2022 the only thing left to do will be to remove the existing buildings the A and B wings and complete the parent drop off, visitor parking and school green. The work is tracking on schedule, on budget and includes the fees for the five years they have worked on the job.

Patrick Leigh asked what phase the parking lots and roads will go in. They will be constructed in phases but the last portion will be done after the wings are removed. The connecting road will be installed in Phase 2. Amar Shamar and Nick Conte from Gilbane discussed the sequence of construction. Patrick Leigh asked if anything is happening around the pool. Amar said the pool is off site. There is a very slight sidewalk area that we connect to the new parking lot and that is the only improvement we are doing. The pool is not part of the project. Patrick just wanted to know if anything happened around it. Other than just dressing up the site around the area and the connecting drive we are not really touching that area. Superintendent Cavallaro said all of the athletic facilities including the rink were exempt through special legislation. If we had to include those in the project a lot wouldn't be getting done so we were able to exclude the rink, pool and the stadium area. Normally those are counted as part of your square foot and brought up to code. Patrick thanked Neil. Rosa Richardson has been asking this question since the inception of this process and asked what type of glass we are using in the high school and which level. Rosa was told the glass is Entry Resistant. Rosa was not asking for blast resistant but for a security measure that would slow it down because seconds count in those situations. Rosa was told that the product they specified is really the best on the market for this application. Rosa is not sure that she necessarily agrees with that but she is not the expert here. A further discussion took place. Rosa said we are spending millions of dollars on a facility and she wants our kids to be safe. Rosa appreciates the response and thanked everyone.

Pat Libero said she is the liaison to the Building Committee and doesn't know where Louise Martone's information came from because she listens and they have always come in under budget and the gentlemen come and bring pictures and other things to share with everyone and they have always been open about what is going on and what is happening. It is a well-run meeting and committee and Pat said it may be her fault that Rosa didn't get an answer on the glass because she may not have explained it correctly. She feels it is

a great project and everyone has done a great job. Our kids deserve this and it will be great for the City of West Haven.

Brittany from Antinozzi showed the various desks and chairs that the students would be using at the new high school. Our student reps tried out the different chairs and desks that were available. Karen Pacelli asked if they had been in contact with the teachers regarding the selection of desks and chairs and they have been and they liked them. Brittany also showed pictures of the furniture that would be used in the General Office, Administrative Office and the Principal's Office as well as that used throughout the school in the cafeteria, shops, music and theatre area, media center, art classrooms, weight room, and nursing/bio-med classroom. Jim Morrissey asked what type of equipment we are using for the shop classes. He was told some is new and some is existing equipment. Jim asked what the percentage was of old and new and how do you determine what stays. They have had multiple meetings with Eric Rice and they met with the shop teachers and that is what they have been doing. They were not able to give Jim a percentage at the moment. Superintendent Cavallaro said at recent meetings they were able to purchase a lot of the equipment from the Perkins Grant. Jim Morrissey said so you are pretty certain that when the shop class is built it will have the state of the art basically. Yes, the only things eliminated on the list were things that were already purchased within the last year or two through Perkins. That is the problem with knowing the percentage because it has changed many times with the course of the projects. Patrick Leigh asked when we finalize the technology for the school; what computers do we purchase, what TV's etc. The technology is actually purchased with the furniture and is part of the fourth phase and we are scheduled to go to the state the later part of this year. We will attempt to go to bid this winter. Patrick said so we will buy the technology two years pre the install. The bids will be for the entire package but they will be phased. The vendors will be delivering them as the building gets finished. Superintendent Cavallaro said if there is an upgraded model as we get closer to the time there is a possibility we might swap that out so we get the newer model. How does that work. Mike LaSasso said the only way you can assure that, is if you actually bid it three different times or you may be able to work out a deal with the vendors when you are actually procuring it. Mike was speaking from the technology side and that is actually a different consultant to the city but they work together in terms of this package so they would be able to give you better guidance on how to acquire upgrades if you chose to. Patrick said he just doesn't want to buy something that is obsolete by the time you put it in. Absolutely. Jim Morrissey asked if the weight room was just going to be for athletes or for all the students. The weight room was conceived to be dual purpose. We had two rooms; a fitness room was more for stretching exercises and some machines and then there was the free weights room. Over the course of the project those two rooms became one room. Much of the equipment in the weight room is actually designed for the football team with space for the heavy lifting. Superintendent Cavallaro said weight lifting is also offered for the physical ed classes which are always under the supervision of a certified coach and/or teacher. Jim Morrissey is looking at the security for the free weights as they cost a lot of money and he doesn't want them to just walk away. Superintendent Cavallaro said we run that risk with just about every program we offer in the school district. Chairwoman Russo said that weight room would be locked wouldn't it? Superintendent Cavallaro is assuming it

would be locked and not open to the public just as it is now. Jim Morrissey would like a better answer or an idea because when we spend all this money we want to make sure that it doesn't walk away. It is a beautiful project but I am concerned. Superintendent Cavallaro said he doesn't think that would be the only room; he agreed with Jim. Mike LaSasso said the entire building will be surveilled electronically. Rosa Richardson said will this be behind a door and be able to be locked like a classroom; absolutely. So unless the room is being supervised it shouldn't be open and accessible anyway. Correct.

A further discussion took place. Jim Morrissey questioned the glass for the school and asked if they feel very comfortable with it. He was told it was state of the art and is used in many projects. Jim then asked if the school resource officers will be present. Yes. A further discussion took place about the high school building and security involved. Patrick Leigh asked if the board could see the warranties on the systems and the anticipated life of the systems, specs etc. so they can see what the cost will be if something breaks. Yes all of that was specified with the documents when issued for bid. It is voluminous but we can provide it. Chairwoman Russo thinks it is exciting to see it coming together when you drive by. You really see what is going on and the kids really deserve this and it will be a beautiful building. Jim Morrissey directed his question to Ken Carney and asked him to elaborate on the paperwork they received tonight from Louise Martone as it starts around \$4,000,000.00 and ends around \$7,100,000.00 and it has been signed off on so who is in charge of the project is it CREC; are you in charge of the project? Mr. Carney said it depends; here is how it works. The process is all designed to maximize the state reimbursement. Starting with the change order under \$20,000.00 by contract Gilbane signs that themselves done OK. Over \$20,000.00 it has to go before the Building Committee and the majority of the committee has to approve the change order; it can only be approved if the funds are available. In this case it would be contingency or coming from some previous credit, and that night when it is approved the chair signs the change order. Once signed, the change order has a six month clock that starts and CREC has six months to get that to the state and on that form it is the same change order which is signed by the Superintendent, the City Finance Director and the architect. If they miss the six month window you don't get the 77% reimbursement. Rosa Russo said who is responsible if the six month window is missed; somebody needs to be accountable. Mr. Carney thinks we all would be responsible because he has created a meeting every two weeks. Friday at 9:00 o'clock we meet in the trailer and ask have they been submitted to the state and what information are we waiting for. We haven't missed anything that he is aware of and is confident in the paid professionals. Every two weeks we go over every change order and look at anticipated change orders coming down the pike and start to diagnose those change orders and try to get rid of them so at the very grass roots we are looking at those change orders and we take that median and opportunity to make sure we don't miss the six month deadline. Mr. Carney said what is confusing, and this may have confused councilwoman Martone, is when we took 3.7M of the 5M savings we put that toward the large cafeteria and the extra seven classrooms. That is showing up as change orders but it is already included in our budget so we are going to show the 3.7M in change orders, that aren't really change orders, we are already carrying it in the budget and the state has said that 3.7M is not going to count towards your 5% change order cap. OK. You can thank Gayle Schlossberg and Dorinda Borer for that. Jim Morrissey said you have 16 amendments here is that normal in the early stage of

the project. Mr. Carney thinks it is going to go a lot higher. You have about 8M in contingency he thinks there will be three or four pages of amendments when this project is done and you will probably spend 7M of that 8M. Jim Morrissey said so what you are basically saying is that the job will probably get right to the number. Right now it is below but what you are saying is it will creep up as we go along. If we blow through the whole contingency because of bad luck and unforeseen things then we would have to go to the circuit breakers. Jim asked if there is a contingency of what would be the first things to go? Mr. Carney said there is a list of things that the paid consultants would advise the committee on; it is not his decision. We would consult with the superintendent but Mr. Carney doesn't think they will reach that point based on what he is seeing right now and what they are telling him; but it is a possibility. Anything can happen, construction is a messy business with a lot of unknowns. For this particular project the state wrote a clause that said they will not recognize anything over 4M ineligibles. So if you hit 4M we will reimburse you after that. In the 130M budget we have 4M that we are not expecting state reimbursement for. Patrick Leigh asked if money is left over from contingency funds can we use it for other things like technology. Yes, there is another list of things we can pull down if we have extra money. Patrick asked if we could hold that money? No the only way the state reimburses you is on the money you spend. Lauren Aceto asked if there is a plan to alleviate the concerns that Louise Martone brought before the board this evening. Mr. Carney received a request from Chairman Quagliani today requesting the current budget and your current schedule. We are very happy to do that and are proud of the fact we are under budget. We are putting that together for him and tomorrow he will share it with the council. OK. Chairwoman Russo asked if the swing space right now is totally being utilized. Superintendent Cavallaro said the center class is not being utilized. There was lack of enrollment for that class. We are considering some other things to put in there right now because we are going to need the swing space. The metal shop is not being utilized they didn't have the enrollment. Dana said we will be using that space on November 1st Chairwoman Russo said for metal; no we will be using it as swing space. There was very little interest in the metal this year. There was lots of interest in construction and auto so that is where all of our sectioning is right now. Chairwoman Russo asked when the new school opens and you do have the shops will metal shops be included again. There is a metal shop in the plan we will offer it for programming as we always do if there is enough interest to run the section then we will. Do you do things to promote this so kids know about it? Yes, Eric Rice is actually very good at promoting all the shops and goes to all the events they have at Bailey and the high school and does a presentation to promote all the courses; he does a really good job. Chairwoman Russo asked when the Project Team would come again. It was decided once a quarter would be good timing. They will come again the second week in January. The board gave thanks for the presentation.

Superintendent Cavallaro wanted to update the board on some of the summer projects that were completed. Most were related to the Alliance Grant and we have until October 31st to expend all the money and submit the bills. Chris Everone and Ken Carney are here and we have done a good job of maximizing the funds in getting a lot of work done. We are a little bit under right now and have some backup projects we are considering. The high school field lights were looked into but would have come in way over so we decided

to expand the intercom system so we can have the same system throughout the district including central office and an all call could be sent to all the schools for a shortened school day. Everything is on target and ready to be done by October 31st. Ken Carney said what is unique about the Alliance Grant is there are no matching funds and they pay in advance. As the City Project Coordinator he keeps track of the funds and makes sure we don't overspend, all of the bidding and all of the walkthroughs. All of the negotiations were done by Chris Everone and Mike McGrath who did an excellent job. The total grant was \$1,080,000 and the soft costs to date are \$59,250 and that includes all of the engineering. The total construction costs to date are \$919,000 and this started off with the Carrigan, Savin Rock and Washington School intercom system. A description of the schools that had work done was given by Mr. Carney. This can be found at the end of the minutes. (Schedule B). Pat Libero said the two schools that don't have the new intercom system are Forest and Mackrille. Superintendent Cavallaro thinks we will get them in if things hold true. They prioritized by which school was in more need. Rosa Richardson asked Mr. Carney if you can link the city to this system. Yes, if you wanted to. As chair of safety for the city this is what she has been fighting for. Superintendent Cavallaro said the bleachers at the rink are another project we can look at.

C.1.b. Student Representatives' Report

The report can be found on the last page of the minutes. (D.1.a.)

C.1.c. Board

Rosa asked again that the board consider a Communications position as communication is vital and urgent and we are putting more and more pressure on our administrators to get information out and we should take a serious look at this with our finance chair and Matt and Neil to see if we can come up with this. Chairwoman Russo said she and Neil talked about this and it is one of Superintendent's Goals; communication is a big issue. Rosa gave thanks. Neil has asked some of his administrators to sit down as a group and come up with some suggestions as how we can better communicate and we will see how that goes and we may meet with one of the committees.

Student Rep Sumedha Chowdhury asked if it is possible to have high school students run it because a lot of students are really good at coding and would be really interested in keeping up the website. Superintendent Cavallaro said he would love to sit down with Sumedha and talk about this. Chairwoman Russo said this is a great idea. Superintendent Cavallaro asked that she send him an email tomorrow and come up with a time to meet. Patrick attended the new teacher's coming onboard which was very nice. He was able to walk around the high school and see some of the construction from above for a full view of what was going on. Karen said it was nice to meet all the new teachers and talk with them a little before they started their career. Lauren wanted to second Sumedha's suggestion about having a student work because working in a high school herself she thinks that competent and ambitious young people can be more productive than many adults that she knows. Laughter ensued. Pat said it was cooler in Africa than it was here the first two weeks of school. It was 72 degrees and 55 at night and you had 100 degree temperatures and she was near the equator.

Sue Walker attended Freshman Orientation at the high school which was very nice. Students were sent off with the Peer Advocates who took them around the building. The presentation to the parents answered a lot of their questions and they felt better. The high school library will be featured by the Greater Bridgeport Latino Network for its effort to be more inclusive for Spanish speaking students. The high school has made an effort to add more books written in Spanish to the collection and other materials and are trying to raise money to do this and it is a very good idea.

Chairwoman Russo wanted to commend the staff and Superintendent's Office for the opening of school. We had a really tricky first week and it continued into the second week and everything went well. The kids health and safety was foremost in everyone's mind not only did we have early dismissal but water was also provided to the kids. It was a really good opening of school. Please stop by Bailey to see the face lift to its lobby; it is absolutely beautiful. Lauren said in the beginning of the summer Paul Iverson who is a local resident whose children and grandchildren attended and attends West Haven Schools was contacted and he painted the murals for us and actually brought the beach to us. There is a big mural of Savin Rock that looks beautiful and we were able to get some chairs from Lowes and it looks really nice. We would love to do some plantings on the outside and make it look beachier.

Chairwoman Russo thought the teacher orientation was done very nicely and was very welcoming. Superintendent Cavallaro's message was really positive to the new staff and teachers. It was a really good beginning to school. It is also time for board members to adopt a school so please let me know which school you want. It would be beneficial if you let the principal and PTA President know that you are the person from the board that to be at the school. Jim Morrissey would like Savin Rock School. OK. Rosa would like Mackrille. Karen would like Forest. Patrick would like Washington. Lauren would like West Haven High School. Pat would like Carrigan. Sue would like Bailey. Rosemary would like Pagels and Bob was given Seth Haley as he was not at the meeting.

C.1.d. Committee

Karen has a curriculum committee meeting on October 15th. Rosa asked Joe Lucibello to put some things together and address us at the next board meeting.

D.1. Approval of Minutes

D.1.a. The West Haven Board of Education Regular Board Meeting was held in the Harriet North Meeting Room, City Hall, 355 Main Street, West Haven, CT on Monday, August 20, 2018 at 6:00 PM.

Chairwoman Russo asked for a motion to approve the Regular Meeting minutes D.1.a., Karen Pacelli made the motion to approve the minutes

Patrick seconded the motion

Discussion: Rosa and Jim abstained as they were not present during the last board meeting.

All board members were in favor

Minutes are approved

D.2. Resignations: (Certified)

D.3. New Hire: (Certified)

18-76 Natalie Souza, 20 Wildem Road, Berlin, CT 06037
English Teacher – West Haven High School
Salary: \$41,232 Step 1 (BA)
Effective: August 23, 2018

18-77 Aaron Johnson, 127 Kaye View Drive, Hamden, CT 06514
Assistant Boys Basketball Coach – West Haven High School
Salary: \$3,500.00
Effective: September 17, 2018

Chairwoman Russo asked for a motion to approve New Hires item 18-76 to 18-77 inclusive.

Rosa Richardson made the motion

Patrick Leigh seconded the motion

Discussion: All board members were in favor

Items 18-76 to 18-77 inclusive are approved

D.4. New Business

18-78 2017-2018 Recommended Operating Budget Transfers

Chairwoman Russo asked for a motion to approve item 18-78

Patrick Leigh made the motion

Rosa Richardson seconded the motion

Discussion: Matt Cavallaro passed out information on the transfers and said these just deal with the individual line items; it doesn't have to do with the overall picture of the budget. The budget amounts from January are what we try to say within but obviously things happen and we can't stay within the particular individual line item budget so this makes sure that the line items are spent to the dollar amount. We had a great year in workman's comp this year so we were able to reduce the budget amount to offset some of the items that we over spent in. In police and fire we moved the SRO's to the police line item to keep them separate from the security guards in the building security line item so we could closely monitor it and be sure we are spending what we should be spending in those two items. The line items shown Police & Fire, BOE Dues & Conferences, Elementary Reading Development, Teaching Supplies and Equipment Technology were able to receive an increase. In terms of the over-all budget we are still waiting for a large amount of revenue reimbursement from our stop loss so we are not able to give a full presentation on this yet. It wouldn't show the appropriate picture of where we are. I will say that we will have a balanced budget.

All board members were in favor

Item 18-78 is approved

18-79 Settlement Agreement between the WEST HAVEN BOARD OF EDUCATION and the WEST HAVEN FEDERATION OF TEACHERS wage reopener for 2019-20 and 2020-21.

Chairwoman Russo asked for a motion to approve item 18-79

Rosa Richardson made the motion

Patrick Leigh seconded the motion

Discussion: Jim Morrissey said this was negotiated between the union and administration? Kristen Scanlon said yes it was ratified and passed overwhelmingly. Jim Morrissey said OK good. Chairwoman Russo said thank you for being so cooperative and helpful. Kristen Scanlon said it was a difficult decision but we all know the condition the city is in and what we are facing coming up. Chairwoman Russo said she doesn't think a lot of times the teachers are given enough credit for the things they do for the city. A lot of times during public meetings we have people complain that teachers are paid but teachers don't work all year but I want to thank you for this and for everything else that you do because this affects you and your family and we appreciate your helping out the city and helping us out also. We appreciate this more than you know. Kristen thanked her for her sentiments.

All board members were in favor

Item 18-79 is approved

18-80 2006 Vehicle Donation from Timothy Gast to the West Haven Board of Education

Chairwoman Russo asked for a motion to approve item 18-80

Rosa Richardson made the motion

Sue Walker seconded the motion

Discussion: Rosa Richardson asked what do we do with these vehicles once they have been taken apart and put back together; do they get scrapped? Superintendent Cavallaro said everything becomes the property of the BOE. This will be used for a long time but eventually it will be scrapped once they are finished using it. Matt Cavallaro said we have a procedure in place for scrapped vehicles and the money goes right back into the program.

All board members were in favor

Item 18-80 is approved

18-81 Approval of Superintendent's Goals for the 2018 – 2019 School Year.

Chairwoman Russo asked for a motion to approve item 18-81

Rosa Richardson made the motion

Karen Pacelli seconded the motion

Discussion: Rosa Richardson thanked Chairwoman Russo for working so hard and meeting with our Superintendent in order to get the goals put together and forwarded to us. Chairwoman Russo said Neil worked hard on them and he really did. Rosa thanked Neil and Anne for their efforts. Superintendent Cavallaro said we worked collaboratively but they were based on that meeting with CABA in July and we worked right from there.

With the updates tonight and the school progress and some of the things we are working on it is nice to be goal oriented and to have everybody working on the same page so we are off to a good start. Chairwoman Russo agrees and thinks he did a good job aligning them.

All board members were in favor
Item 18-81 is approved

F. Informational

Chairwoman Russo asked for a motion to adjourn
The motion was made by Karen Pacelli
Patrick Leigh seconded the motion
The meeting adjourned at 7:59 PM

Respectfully submitted,

Marylou Amendola
Board Secretary

D.L.G.

BOE Student Report

9/17/2018

1. There is no school on Wednesday because of Yom Kippur.
2. The first weeks of school went smoothly with little disturbance.
3. The assembly held for the juniors and seniors about decisions as well as drinking while driving was crowd-pleasing and interesting. Chris Sandy came and gave a talk about how choices matter—he was convicted of the murder of 2 people from a drunk driving accident and spent 13 years in prison.
4. Mr. Fallon has started his helpful workshops to help students in their college futures. He has also set up social media accounts to help connect with students better.
5. New Scholarship club started (advisor: Mr. Fallon). Most meetings are 8th period for students w/ modified
6. Peer Advocates and National Honor Society students helped @ the Mackrille PTA meeting; kids had a lot of fun
7. Congrats to the Football team for winning a game Friday (Score: 33-7) against Hamden.
8. Football game coming up next Friday against ND-WH (Home)
9. Students interested in ACE this year can meet in E205 or Ms. McDonnell on Sept. 20
10. Congrats to the Girls' Volleyball team for winning 3-0 against Hillhouse on Friday.

Schedule A

West Haven High School Addition / Renovation
September 17, 2018

Project Phase 3

Construction Phase 1 - March 2018 – July 2019

Construction Phase one consists of the majority of all new ground-up construction. The primary spaces provided in this phase are:

- Media Center
- Auditorium
- Black Box Theater
- Technical Education Shops
- Graphics Classroom
- Culinary Arts Classroom
- Humanities Art Classrooms
- Music and Band Classrooms and Practice Rooms
- Cafeteria and Kitchen
- Administration offices with career center
- Four classrooms and a computer lab

Construction Phase 2 - August 2019 – July 2020

Construction Phase two begins the renovation portion to the existing building. These spaces include:

- Main and Auxiliary Gymnasiums
- Physical Education and Athletic
- Health Suite
- 10 Upper classmen laboratories (chemistry and general science)
- 34 Upper classmen general classrooms (english, math, social studies, and world language)

Net increase of five general classrooms

Construction Phase 3 - August 2020 – November 2021

Construction Phase three finishes the renovation of the project with the completion of the following spaces:

- Freshmen Academy (english, math, social studies)
- Technical Education (Bio-medical, Engineering, STEM, Family Consumer Science, Video Production)
- Adult Education
- Special Education Classrooms (SPED)
- 34 Upper classmen general classrooms (math, business)

Net increase of two general classrooms

Construction Phase 4 - December 2021 – March 2022

Construction Phase four encompasses the removal of the existing A and B Wings, and completing the parent drop off, visitor parking, and school green.

Schedule B

2017 Alliance Grant Budget

Total Funds \$1,080,000
Total Soft Costs \$59,250
Construction Funds \$919,864.70

Carrigan, Savin Rock & Washington Schools

- Intercom System \$115,011.91
- Stage Curtain (Carrigan) \$25,000.00*

Savin Rock Community School

- Boilers, Hot Water Heater & Controls \$220,000.00 (Inc. \$130,000 CDA)
- Paving \$23,360.00
- \$15,000.00 Contingency

Baily School

- HVAC Controls \$200,000.00

Washington School

- Cabling \$11,960.00
- Paving/Fencing/Sidewalks \$46,711.00
- \$20,000.00 Contingency

High School Pool House

- Domestic Water Heaters \$72,000.00

High School Skating Rink

- Replace Compressor \$47,131.00

Pagels, Haley and Bailey

- Intercom System \$123,690.79

Total \$919,864.70

**Still out to bid*