

# City of West Haven Fire Department Allingtown

## COMMISSIONERS

Iris Diaz, Chair  
Cori Nunley, Vice Chair  
Andrea Palumbo  
Paul Sikorski Jr  
Troy Tappin  
Frederick Brown, Alternate  
Kevin Corcoran, Alternate



Michael T. Esposito  
Deputy Chief/Fire Marshal  
mesposito@cityofwesthavenfd.org

## REGULAR MEETING CITY OF WEST HAVEN FIRE COMMISSIONERS ALLINGTOWN

Board of Fire Commissioners  
November 4, 2020 at 6:30 p.m.

20 Admiral Street, West Haven, CT 06516

Due to Social Distancing Only the Board of Fire Commissioners,  
Chief and Business Manager will be in Attendance

No Public Session

(Your input is greatly appreciated; feel free to email the board with any questions or concerns.)

## AGENDA

1. Pledge of Allegiance
2. Roll Call
3. Approval of October 6, 2020 meeting minutes.
4. Public Session: NONE
5. Finance  
Invoices
6. Communications
7. Report of Chief
8. Report of Deputy Chief/Fire Marshal
9. Old Business  
Headquarters Issues  
Chief's Position  
Grants  
Minor Park Chimney  
Firehouse Study

*Pat C. Horvath*  
TOWN AND CITY CLERK

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City of West Haven Fire Department  
Allingtown



10. New Business

11. Executive Session.  
Vacation and Sick Time  
Personnel Issues

*Peter C. Morath*  
TOWN AND CITY CLERK

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OF WEST HAVEN

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20 ADMIRAL STREET PO BOX 26095 WEST HAVEN CT 06516-0960 TEL (203) 933-2541 FAX (203) 933-5419  
*Install, Maintain and Use Smoke Detectors*

CITY OF WEST HAVEN FIRE DEPARTMENT ALLINGTOWN  
October 6, 2020  
Minutes

A Meeting of the City of West Haven Fire Department Allingtown was held on Tuesday, October 6, 2020.

Present were Commissioners Iris Diaz, Andrea Palumbo, Paul Sikorski and Troy Tappin. Also present was Acting Chief Massaro.

Commissioner Diaz called the meeting to order at 6:31 pm.

1. Pledge of Allegiance

2. Roll Call

Business Manager Brooks called the roll and declared a quorum. Absent were Commissioners Brown, Nunley and Corcoran.

3. Executive Session

A motion was made to hold Executive Session before the approval of the minutes by Commissioner Palumbo, seconded by Commissioner Sikorski and approved unanimously. Executive Session opened at 6.38. A motion was made to close Executive Session and go into Regular Session at 7:01pm. by Commissioner Palumbo, seconded by Commissioner Tappin and approved unanimously.

A motion was made to add the Interlocal Agreement to Establish the West Haven Tri-District Fire Commission under Old Business, seconded by Commissioner Tappin and approved unanimously.

A motion was made to add the approval of the meeting minutes from September 30, 2020, seconded by Commissioner Tappin and approved unanimously.

4. Approval of September 15, 2020 meeting minutes.

Commissioner Palumbo made a motion to approve the September 1, 2020 meeting minutes, seconded by Commissioner Diaz and approved by Commissioners Diaz, Tappin and Sikorski. Commissioner Palumbo abstained because she was not present at that meeting.

Approval of September 30, 2020 meeting minutes.

Commissioner Sikorski made a motion to approve the September 30, 2020 meeting minutes, seconded by Commissioner Diaz approved by Commissioners Diaz, Tappin and Sikorski. Commissioner Palumbo abstained because she was not present at that meeting.

5. Public Session NONE

Commissioner Diaz stated that if we have to continue holding our meetings practicing social distancing then we would accept any comments or questions from the public. They can email them to us.

6. Finance: Reviewed and accepted the list of processed invoices for September

7. Communications: A thank you note from Eva Watt for the participation of the City of West Haven Fire Department Allingtown for her 91<sup>st</sup> birthday celebration parade.

A thank you note from Council Woman Robbin Watt to City of West Haven Fire Department Allingtown for making her mother's 91<sup>st</sup> birthday so memorable. Eva Watt is one of Allingtown's oldest residents.

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Patricia C. Fiorini

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A thank you note from West Haven Animal Control for a donation made in memory of Linda Bruneau.

- 8. Report of the Chief: Acting Chief Massaro gave a verbal report for items that he is working on for Acting Chief Esposito in his absence. Acting Chief Massaro gave a verbal and written report for Acting Chief Esposito for September which will be kept on file.
- 9. Report of Deputy Chief/Fire Marshal: Acting Chief Massaro gave a verbal and written reports for Deputy Chief/Fire Marshal Esposito for September. Written reports will be kept on file.
- 10. Old Business: Headquarters Issues- Acting Chief Massaro stated that we are having a mouse problem. Business Manager Brooks stated that she had been in touch with CT Pest. They have come to the department and assessed the situation. She explained that it will cost \$350.00 for the initial service and then \$70.00 a month to continue treatments as needed. Acting Chief Massaro explained that he would like to change the flag at Head Quarters because the one that is there is pretty tattered.

Chief's Position: Commissioner Diaz explained that there will be a Special Executive Meeting on Thursday October 8, 2020 to start interviews for the position.

Grants-Acting Chief Massaro had talked to Acting Chief Esposito and he stated that the air pak grant is still pending.

Minor Park Chimney-Acting Chief Massaro stated that Acting Chief Esposito had given him the contracts to fix the chimney at Minor Park and he chose Summit Masonry and Building Restoration to do the job. Commissioner Palumbo made a motion to accept Summit Masonry and Building Restoration to fix the chimney, seconded by Commissioner Sikorski and approved unanimously.

Firehouse Study-Acting Chief Massaro stated that Acting Chief Esposito will get started on the study as soon as he is able. He will be setting up a committee to help gather the needed information. He has a couple of zoom meetings scheduled with Mitchell Associates. A brief discussion followed.

Interlocal Agreement-Brief conversation took place explaining the reasoning behind the agreement. The three districts have been working together already on many items such as training, cost savings on purchases and mutual aid. A motion was made to accept the agreement as written by Commissioner Diaz, seconded by Commissioner Tappin and approved unanimously.

- 11. New Business: Business Manager Brooks had a few items that Commissioner Brown had asked to be presented to the board in his absence. Carrie Malongone had spoken to him about using the fire department to hold girl scout meetings. The board discussed this and decided that at this time it was not a good idea. Covid-19 is ramping up again at this time. However, later this can be revisited.

Business Manager Brooks stated that Commissioner Brown wanted to thank Commissioner Diaz and Acting Chief Massaro for their work last Tuesday.

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*Carrie Malongone*

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Business Manager Brooks stated that Commissioner Brown wanted to know the progress on the new pumper. Acting Chief Massaro replied that Acting Chief Esposito will be handling this.

A motion was presented to adjourn by Commissioner Palumbo, seconded by Commissioner Diaz and approved unanimously. Meeting adjourned at 8:03 p.m.

All minutes are subject to the final approval of the City of West Haven Fire Department Allingtown Commissioners.

Minutes recorded by Business Manager Brooks

*Patricia C. Howarth*  
TOWN AND CITY CLERK

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