

CITY OF WEST HAVEN FIRE DEPARTMENT ALLINGTOWN  
January 5, 2021  
Minutes

A Meeting of the City of West Haven Fire Department Allingtown was held on Tuesday, January 5, 2021.

Present were Commissioners Iris Diaz, Cori Nunley, Andrea Palumbo, Troy Tappin, Paul Sikorski Frederick Brown and Kevin Corcoran. Also present was Chief Terenzio and Acting Chief Esposito.

Commissioner Diaz called the meeting to order at 6:31 pm.

- 1. Pledge of Allegiance

- 2. Roll Call

Business Manager Brooks called the roll and declared a quorum.

- 3. Election of Board of Fire Commissioner Officers.

Commissioner Brown read the bylaw that pertained to an Organizational Meeting to hold the elections. Commissioner Brown made a motion to close the Regular Meeting and go into an Organizational Meeting, seconded by Commissioner Diaz and approved unanimously.

Election of Officers

Commissioner Palumbo nominated Commissioner Diaz as Chairperson, seconded by Commissioner Corcoran. Commissioner Diaz accepted the nomination. The vote was unanimously.

Commissioner Diaz nominated Commissioner Nunley as Vice Chairperson, seconded by Commissioner Tappin. Commissioner Nunley accepted the nomination. The vote was unanimous.

Commissioner Palumbo was nominated for secretary but declined the nomination.

Commissioner Tappin nominated Commissioner Sikorski as Secretary, seconded by Commissioner Corcoran.

Commissioner Sikorski accepted the nomination. The vote was unanimous.

Commissioner Brown thanked everyone for letting him run the elections.

Commissioner Diaz made a motion to close the Organizational Meeting and go back into the Regular Meeting at 6:42 pm., seconded by Commissioner Palumbo.

- 4. Approval of December 1, 2020 meeting minutes.

Commissioner Palumbo made a motion to approve the December 1, 2020 meeting minutes with one correction, Commissioner Diaz called the meeting to order not Commissioner Nunley, seconded by Commissioner Corcoran and approved unanimously.

- 5. Public Session NONE

Commissioner Diaz stated that if we have to continue holding our meetings practicing social distancing then we would accept any comments or questions from the public. They can email them to us and they can also call the office during business hours with any concerns.

- 6. Finance: Reviewed and accepted the list of processed invoices for December. Business Manager Brooks explained that the budget process has started and the budget is due by February 2, 2021. She will get it done with the Chief and Deputy Chief by the end of next week. Then we will set up a budget workshop to meet with the board.

- 7. Communications: Thank you note from the Esposito Family for our kindness during Deputy Chief's illness and the fresh fruit arrangement that was sent to them.

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We received a thank you note from Commissioner Diaz for our support during her recent surgery and the fresh fruit tray that was sent to her and her family.

8. Report of the Chief: Chief Terenzio gave verbal and written reports for December which will be kept on file. There was a brief discussion on the hiring of the search for two paramedic/firefighters. Chief Terenzio explained that we have been able to find five candidates who are interested in these positions. I am asking if we can continue with this hiring process by setting up interviews. Commissioner Palumbo made a motion to continue on with the interview process, seconded by Commissioner Sikorski and approved unanimously.
9. Report of Deputy Chief/Fire Marshal: Acting Chief Esposito gave verbal and written reports for November. Written reports will be kept on file.
10. Old Business: Headquarters Issues- Chief Esposito said that the front is getting beyond repair. Chief Terenzio stated that we should get some estimates to make the front corner of headquarters safe.

Minor Park Chimney- Acting Chief Esposito stated that the chimney had more damage than we anticipated. They didn't charge us for the additional work on the chimney. It looks good, they sealed it up nice.

Firehouse Study- Acting Chief Esposito that the study is going well. Chief Terenzio and Chief Esposito got together with Bob Mitchell, the architect and started putting the study together. It will take another 8 – 10 hours to complete. Now that I'm back, we'll be setting up another meeting to get this done.

Hiring of Paramedic/Firefighters-Commissioner Diaz reiterated the previous discussion by saying she and the board agree on getting the interview process arranged and continuing on with the process.

11. New Business: Commissioner Brown asked about the funding for a new fire house. He suggested that we meet with Doug Colter. Deputy Chief Esposito explained that we are not to that point in the process. We have to complete the study before we can move forward as of now. Chief Terenzio explained that it is time to do the CDA Grant. We are going to ask for the balance of the study. Brief discussion followed about the FEMA Grant. Deputy Chief Esposito stated that we will be going for the SCBA's that need to be replaced. We didn't get it last year but we will try again this year. Chief Terenzio spoke on the SAFER (Staffing for Adequate Fire and Emergency Response) Grant. He gave a brief explanation of the grant. It's about a three year grant. The grant would pay a percentage of the hired firefighter's salaries for a few years. Then of course the department would have to continue paying at 100%. We need to do some more research and develop a strategy before we can move forward with it. Commissioner Diaz asked if the board agreed with going forward with the research of the grant. A brief discussion followed. Commissioner Diaz made a motion to explore and develop a strategy for the grant, seconded by Commissioner Nunley and approved unanimously.

A motion was made to close regular session at 7:55 pm and go into executive session by Commissioner Tappan, seconded by Commissioner Nunley and approved unanimously.

A motion was presented to close executive session at 8:05 pm and resume regular session by Commissioner Palumbo, seconded by Commissioner Nunley and approved unanimously.

A motion was presented to adjourn by Commissioner Palumbo, seconded by Commissioner Diaz and approved unanimously. Meeting adjourned at 8:06 p.m.

All minutes are subject to the final approval of the City of West Haven Fire Department Allingtown Commissioners.

Minutes recorded by Business Manager Brooks