

MINUTES
PLANNING & ZONING COMMISSION
Special Meeting
Tuesday, February 25, 2020

A Subcommittee of the Planning and Zoning Commission conducted a special meeting on Tuesday, February 25, 2020 at 6:00 PM in the Harriet North Room, 2nd Floor, City Hall, 355 Main Street, West Haven, CT 06516.

Present: Commission Chairman Hendricks, Vice-Chairman Biancur, and Commission Alternate Milano. Also present: Commissioner Chris Suggs and Alternate Joseph Vecellio, Planning and Development Commissioner Messore, Assistant City Planner Killeen and Zoning Enforcement Officer Conniff.

1. Call to Order
2. Approval of Minutes of Special Meeting of January 28, 2020 Meeting
Motion was made by Chairperson Hendricks to approve the minutes of the January 28, 2020 meeting. Motion was seconded by Alternate Milano and passed.
3. Discussion of Implementation Schedule for Plan of Conservation and Development/Ranking of Priorities
 - a. Update on Status of Allingtown Plan
 - i. Follow-up to February 6 Workshop
 - There was discussion of the small group sessions held during the workshop
 - The Overall Plan Elements/Land Use Plan – this small group gave higher priority to strategies that could be achieved in the short term
 - Economic Development – there were differing opinions on the ranking of the recommendation to encourage a technology corridor and lab space along Route 34
 - Zoning Changes – much of the discussion focused on limiting the connection of development in Allingtown Center/RCPD District to “campus-type development”
 - Community Facilities – many participants in this small group favored the retention of the Allingtown Library facility and had concerns about whether there was available land to support any new plans for expanding open space and recreational lands.
 - ii. Next Steps
 - Mr. Killeen explained that the Steering Committee would meet again this coming Monday, March 2. They will be trying to come up with suggested priority rankings for the Plan. He thought it

would be a good idea to have the Steering Committee report their recommendations to the Planning and Zoning Commission before moving forward on the draft writing of the Plan. The Committee agreed.

b. Update on RPA Bicycle/Pedestrian Plan for West Haven

i. Discussion of Public Engagement for Bike/Ped Plan

1. Individuals and Groups from West Haven that Should be Involved
2. Bicycle Groups from Region that Might Be Interested
3. Methods for Involving the Public

Members of the Committee felt they were interested in hearing from SCRCOG on the timing of the Bicycle-Pedestrian Plan before spending much time on identifying individuals and groups to involve as part of the public engagement for this Plan.

ii. Discussion of Complete Streets Policy

1. Possibility of forming a Complete Streets Team
2. Link with Sustainability Efforts

Mr. Killeen explained that the West Haven Sustainable Team has asked that the Planning and Zoning Commission consider forming a Complete Streets Team to focus on this area of the POCD, since it could also benefit the City with its recognition as a Sustainable Community. The Committee was interested in hearing back from the Consulting Firm that will be developing the Bicycle-Pedestrian Plan before forming a Complete Streets Team. They would like to hear how the Engineering firm recommends involving departments such as the Police Department and the Public Works Department.

Chairperson Hendricks agreed to reach out to the staff of SCRCOG for an update.

c. Review of “Making It Work” Matrix, Discussion of Upcoming Priorities (as time permits)

The Committee reviewed a version of the Matrix on which Chairperson Hendricks had made progress notes. They each added comments and asked staff to forward it to them for further consideration. In the meantime, Committee members offered to also make themselves available to support any staff efforts to implement POCD projects or studies.

4. New Business/Next Steps

5. Adjournment

There being no further business, the meeting was adjourned at 6:55 PM.