

**EMERGENCY REPORTING SYSTEM (ERS) ADMINISTRATIVE AUTHORITY
MINUTES OF THE REGULAR MEETING MARCH 12, 2025 AT 6:00 PM
COMMUNITY ROOM, WEST HAVEN POLICE DEPARTMENT
200 SAWMILL ROAD, WEST HAVEN, CT 06516**

1. Pledge of Allegiance
2. Call to Order
 - a. Chairman Bruneau called the meeting to order at 6:00 PM
3. Roll Call
 - a. Members present were Chairman Bruneau, Commissioner Butler, Commissioner Suggs, Commissioner Diaz, Commissioner Sweeney, Commissioner Wright
4. Public Comments – None
5. New Business
 - a. Approval of the FY 2025 – 2026 Operating Budget
 - i. Chairman Bruneau tabled the vote until after the ERS Director's Report
6. Old Business – None
7. ERS Director's Report
 - a. ERS Director Nicholas DeJohn gave an oral review of his report. He also gave the commission his budget requests and the Mayor's recommended budget.
 - b. Chairman Bruneau asked why the money requested for computer software was moved out of the budget. Director DeJohn said the Mayor wants that budget item under the City's IT budget and he understands her rationale.
 - c. Commissioner Suggs suggested Director DeJohn ask the City Council to create a separate line item for his IT.
 - d. Commissioner Butler asked if grants are available for office furniture. Director DeJohn said he's looking into it but not much is available.
 - e. Commissioner Wright asked if the ERS IT budget should be under the Police Department. The Director said that he is not concerned where the money is held because he's sure he will get it when it's needed. Commissioner Wright also asked about the capital budget. The Director referenced the report he provided.
 - f. Chairman Bruneau asked why the maintenance service agreement is increasing. The Director explained the contractual expenses, and some are increasing.
 - g. Chairman Bruneau made a motion to approve the Mayor's recommended budget for Fiscal Year 2025 – 2026; seconded by Commissioner Butler. The motion passed unanimously.
8. Executive Session
 - a. Personnel – Commissioner Butler made a motion to enter executive session; seconded by Chairman Bruneau. The motion passed unanimously. The commission entered executive session at 6:38 PM.
9. Chairman Bruneau brought the meeting back into public session at 7:16 PM. Commissioner Fontana joined the meeting during executive session at 6:58 PM. Commissioner Sweeney made a motion to adjourn; seconded by Commissioner Suggs. The meeting adjourned at 7:16 PM.