

City of West Haven Fire Department Allingtown

COMMISSIONERS

Iris Diaz, Chair
Cori Nunley, Vice Chair
Robert Lathrop
Andrea Palumbo
John Panza
Frederick Brown, Alternate
Kevin Corcoran, Alternate



Michael T. Esposito
Deputy Chief/Fire Marshal
mesposito@cityofwesthavenfd.org

REGULAR MEETING CITY OF WEST HAVEN FIRE COMMISSIONERS ALLINGTOWN

Board of Fire Commissioners

May 5, 2020 at 6:30 p.m.

Due to Pandemic Meeting will be done on Zoom

No Public Session

AGENDA

1. Pledge of Allegiance
2. Roll Call
3. Approval of March 3, 2020 meeting minutes.
4. Public Session: NONE
5. Finance
 - Invoices
 - Budget Discussion
 - Safer Grant
6. Communications
7. Report of Chief
8. Report of Deputy Chief/Fire Marshal
9. Old Business
 - Parkview Commons Project
 - Headquarters Issues
 - Discussion concerning Tri-District Commission
10. New Business
 - Chief's position

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City of West Haven Fire Department Allingtown

11. Executive Session.

Vacation and Sick Time
Personnel Issues

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MAY 5, 2020
Minutes

2020 MAY 11 PM 1:40

A Meeting of the City of West Haven Fire Department Allingtown was held on Tuesday, May 5, 2020.

Present were ^XCommissioners Iris Diaz, Frederick Brown and Kevin Corcoran. Also present was Deputy Chief Esposito.

Commissioner Diaz called the meeting to order at 6:30 pm.

1. Pledge of Allegiance

2. Roll Call

Business Manager Brooks called the roll and declared a quorum. Absent were Commissioners Nunley, Panza, Lathrop and Palumbo.

3. Approval of March 3, 2020 meeting minutes.

Commissioner Brown made a motion to approve the March 3, 2020 meeting minutes with the correction of the spelling of Commissioner Corcoran's name, seconded by Commissioner Corcoran and approved unanimously.

4. Public Session NONE

Commissioner Diaz stated that if we have to continue holding our meetings electronically then we would accept any comments or questions from the public. They can email them to us.

5. Finance: Reviewed and accepted the list of processed invoices for March and April.

Budget Discussion: Business Manager Brooks stated that we attended a council meeting to discuss our budget meeting on April 15th. The meeting was a zoom meeting. In attendance was Commissioner Diaz, Nunley and Brown, Acting Chief Esposito and myself. Business Manager Brooks explained that there were only a couple of line items that we were concerned about. The liability insurance was going up but less than \$1000.00 for the year so Frank (Finance Director) suggested that we can just make a transfer when the funds are needed. The Tools and Miscellaneous Equipment line item had been lowered from 81k to 66k which concerned us because we have to replace several of our scott paks by the end of the year. We explained that situation. There were a couple items that we wanted to put a better title for so we brought that forward. Commissioner Diaz explained that she felt the budget was pretty much what we were looking except those two items and she was pleased with that. Acting Chief Esposito responded that he had noticed that we were not included in the Capital and Non-Recurring Fund (5 year plan) even though we had submitted a couple of items. He also explained that because we had heard that we were going to get 900k from the state but it was not completely approved by the time we had to submit our budget we didn't include those funds. However it had been approved when the Mayor was going over the budget and Frank included it by putting 650k into our Unfunded Pension Liability line and 250k in the Allingtown Capital Projects line. He explained that we have other issues that need to be resolved and we could have used some of those funds to help us.

Safer Grant: Acting Chief Esposito explained that Mayor Rossi had heard about the grant and wanted us to apply. He explained how the grant works and that he had sent the Mayor a worksheet with the figures that this grant would involve. Doug Colter is helping with the grants for the city at this time and he has spoken to him about the grant as well.

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6. Communications: None
7. Report of the Chief: Acting Chief Esposito gave verbal and written reports for March and April which will be kept on file.
8. Report of Deputy Chief/Fire Marshal: Deputy Chief Esposito gave verbal and written reports for March and April. Written reports will be kept on file.
9. Old Business: Parkview Commons Project-Acting Chief Esposito explained that they are moving right. They are looking to be done sometime in June. Commissioner Brown suggested that we talk to Chief John Carew about ant easements that we may have.

Headquarters Issues- Acting Chief Esposito explained that the roof was replaced on March 21st and 22nd. The city set up the company (Bamacas Roofing LLC) and it cost about \$9,600.00. Acting Chief Esposito stated that he had talked to Ken Carney (City) and Kevin Deane (Parkview Commons) about the Admiral Street station involving loose bricks and mortar on the front face and 2 vertical cracks that have developed in the front of the building. He was asked about any past repairs to the building. He emailed them the repairs. He explained that the building shakes when you use the large hydraulic roller. He understands that when once site work begins on the parking area that the construction vibration impacts will be stronger than what has been felt and wonders what that impact will have on the building. This should start within the next few weeks. He stated that when it starts he is inviting Ken Carney, any commissioners who want to come, city officials and a representative from the Parkview Commons project.

Discussion concerning Tri District Commission: Commissioner Diaz wants to make sure the commissioners have copies to review. She asked that they review them and get back to her with their input.

New Business: Commissioner Diaz apologized for not having a moment of silence at the beginning of the meeting, but asked to have one now for Retiree Gilbert Gomez and Retiree Raymond Rosini who passed in March and also for Commissioner Palumbo's mother who passed recently.

Chief's Position: Commissioner Diaz explained that she met with the Mayor and she gave us her blessing to go forward with the hiring of a Chief. I have information to put together an ad for the position but before doing so I will contact Personnel Director Beth Sabo to make sure we are following all the correct procedures and if she want or has to be involved. I will keep you updated on this matter.

Acting Chief Esposito wanted to acknowledge the firefighters that were promoted in the Center District. They are Day Captain William Johnson, Captain James McNulty, Lieutenant John Perry and Lieutenant Andy Bennett. There was no ceremony because of the pandemic. Commissioners Diaz, Brown and Corcoran expressed Congratulations from the board.

A motion was presented to close Regular Session at 7:49 p.m. and go into Executive Session by Commissioner Brown, seconded by Commissioner Corcoran and approved unanimously.

A motion was presented to close Executive Session and return into Regular Session at 7:56 pm. by Commissioner Brown, seconded by Commissioner Corcoran and approved unanimously. After a brief discussion a motion was made to terminate the present Grade C Firefighter hiring list by Commissioner Brown, seconded by Commissioner

Corcoran and approved unanimously. Commissioner Brown made a motion to run a test as soon as possible so we can create a new Grade C Firefighter List, seconded by Commissioner Corcoran and approve unanimously.

After a brief discussion Commissioner Brown made a motion to let personnel carry over up to five vacation day from this fiscal year 20-21 to next fiscal 21-22, they have to notify Business Manager Brooks by June 5th, seconded by Commissioner Corcoran and approve unanimously.

A motion was presented to adjourn by Commissioner Brown, seconded by Commissioner Corcoran and approved unanimously. Meeting adjourned at 8:04 p.m.

All minutes are subject to the final approval of the City of West Haven Fire Department Allingtown Commissioners.

Minutes recorded by Business Manager Brooks