



# City of West Haven Fire Department Allingtown

**June 13th, 2023**

## **Minutes**

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2023 JUN 15 PM 1:14  
John A. Corcoran  
TOWN AND CITY CLERK

A meeting of the City of West Haven Fire Department Allingtown was held on Tuesday June 13th, 2023.

Present were Commissioners Troy Tappin, Kevin Corcoran, Andrea Palumbo, Paul Sikorski, and Frederick Brown. Also present were Chief Terenzio and Deputy Chief Esposito. Commissioner Tappin called the meeting to order at 6:31 pm.

1. Pledge of Allegiance

2. Roll Call

Administrative Assistant DeVellis called the roll and declared a quorum.

3. Approval of May 9th, 2023 meeting minutes.

Commissioner Corcoran made a motion to accept the minutes; seconded by Commissioner Palumbo.

4. Public Session:

None

5. Finance: Reviewed and accepted the list of processed invoices for May.

6. Communications:

Received a thank you card from former employee, Administrative Assistant Sydney Landolphi thanking the COWH Allingtown Fire Department for her employment opportunity during her last year at U.N.H.

Received a letter/request from the Vertical Church, Family Pastor Jeff Schlemmer for use of fire hydrant/supplies for their vacation bible school "Water Day" event on July 26<sup>th</sup>.

7. Report of the Chief: Chief Terenzio gave a verbal and written report for May which will be kept on file.

Chief Terenzio stated that the department still remains down two positions. Three Interviews were conducted with the Commission recommendation of making a job offer to two candidates. However, both candidates declined the offer.

Two new candidates will be interviewed this week.

Chief Terenzio explained an issue with E2. Inspection and repairs were conducted to repair front end and steering issue. An alignment issue resulted in the need for front tire replacement.

Chief Terenzio announced that the new E3 equipment mounting is nearing completion and will be placed into service next week. All personnel participated in factory authorized training on operation of the new Engine 3.

Chief Terenzio was happy to announce the delivery of two new Chevy Tahoe SUV's to replace Car 4 and Car 5. The vehicles will soon be outfitted by Fleet Auto Supply of West Haven. Commissioner Brown asked about keeping the existing vehicles. Chief Terenzio explained the Department will retain Car 4. Car 5 will be sold.

Bucket hats for the summer were recently purchased for the crew.

Chief Terenzio explained how the funding is still pending for Minor Park Annex addition. Process and plans are out for bid. The new annex will have storage for gear and Car 6.

The new Fire Station/Library is still awaiting approval of an RFQ for project management. Chief Terenzio said he is moving forward on the Orange Avenue foreclosure property. A request for ARPA funding to secure a project manager for land acquisition and site development is pending. A motion was made for the fee of hiring the Project Manager to be split with the Library by Commissioner Palumbo, seconded by Commissioner Corcoran.

Chief Terenzio said he is looking into purchasing a UTV, trailer and skid for transport. A plow can be attached for clearing out heavy snow/fire hydrants. This would be used for inaccessible property in West Haven and for patrolling large crowds, gatherings, games and events at UNH. This would be stored in the Minor Park Annex addition.

8. Report of the Deputy Chief/Fire Marshall: Deputy Chief Esposito gave a written and verbal report for May which will be kept on file.

9. Old Business:

New Firehouse Property/Library –

All of these items were discussed in the earlier reports.

10. New Business:

Hiring two Firefighters/Paramedics – discussed in earlier report

Deputy Chief/Fire Marshall M. Esposito contract – discussed in Executive Session.

- 11 A motion was made to close the regular session Executive Session at 8:03 pm and go into Executive Session by Commissioner Palumbo; seconded by Commissioner Corcoran, and approved unanimously.

A motion was presented to close the Executive Session at 8:43 pm and resume a regular session by Commissioner Corcoran; seconded by Commissioner Brown and approved unanimously.

Motion to adjourn was made by Commissioner Palumbo at 8:44 pm; seconded by Commissioner Sikorski.

All minutes are subject to the final approval of the City of West Haven Fire Department Allingtown Commissioners.

Minutes recorded by Administrative Assistant Melissa DeVellis.