

MINUTES  
PLANNING & ZONING COMMISSION  
Special Meeting  
August 14, 2018

A Subcommittee of the Planning and Zoning Commission conducted a special meeting on August 14, 2018 at 6:00 PM in the Harriet North Room, 2<sup>nd</sup> Floor, City Hall, 355 Main Street, West Haven, CT 06516.

Present: Commission Chairman Hendricks, Vice-Chairman Biancur, and Council Liaison Quagliani; and Assistant City Planner Killeen.

Meeting was called to order by Chairman Hendricks at 6:05 PM.

1. Approval of Minutes of Special Meeting of July 24, 2018

Motion was made by Vice-Chairman Biancur, seconded by Chairman Hendricks and passed.

2. Discussion of Implementation Schedule for Plan of Conservation and Development (POCD)/Ranking of Priorities

a. Discussion of Approach to Allingtown Neighborhood Plan

Council Liaison Quagliani and Assistant Planner Killeen discussed the draft outline they had prepared for developing an Allingtown Neighborhood Plan as proposed in the Plan of Conservation and Development (POCD). The Committee discussed the draft outline, which had been emailed to them in preparation for tonight's meeting.

During the discussion, the following points were made and suggestions made for revising the draft outline:

- Vice-Chair Biancur noted that there are many sub-neighborhoods within Allingtown, so it would be confusing to the public to label this a "Neighborhood Plan". Additionally, there was some concern about using the title "Master Plan" since it may seem farther-reaching than this initiative would address. It was suggested this effort be called the "Allingtown Plan".
- Chair Hendricks suggested that the State Representative for this area (116<sup>th</sup> District) should be added to the list of Resources on the outline since that is the position that could have the greatest impact on attracting State funds and assistance (currently Michael DiMassa).
- Vice-Chair Biancur would like to see some of the POCD objectives for Route 1 incorporated into this Plan for Allingtown.
- The Subcommittee supported the idea of including some consideration of Parking Zones for Allingtown.

- Council Chair Quagliani stated that he would like to see better controls on the location and number of student housing units.
- Vice-Chair Biancur recommended that copies of the Allingtown section of the POCD be distributed to the Allingtown Coalition as background on this Plan.
- The Subcommittee agreed that the outline should be condensed for presentation to the Allingtown Coalition
- Council Liaison Quagliani and Assistant Planner Killeen will attend the meeting of the Allingtown Coalition on September 5 at 3:00 PM to seek their involvement.

### 3. New Business/Next Steps

The Committee agreed on the following action steps:

- a. The Subcommittee will meet again at 6:00 PM prior to the regular P&Z meeting on September 16, 2018. The Committee is expected to review a draft of the Village District Overlay Regulation that Chair Hendricks and ZEO Conniff are now working on. Mr. Killeen agreed that he would also try to complete a draft of the Complete Streets Policy that the Subcommittee had begun to discuss earlier in the spring.

### 4. Adjournment

There being no further business, meeting was adjourned at 6:50 PM