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City of West Haven Fire Department
Allingtown

August 19, 2025

Minutes

A meeting of the City of West Haven Fire Department, Allingtown was held on Tuesday, August 19th at 355 Main Street, West Haven.

Present were Commissioners Iris Diaz, Troy Tappin, Andrea Palumbo and Alternate Commissioner Frederick Brown. Also present was Fire Marshal Flood and Chief Terenzio. Commissioner Diaz called the meeting to order at 6:01 p.m.

1. Pledge of Allegiance
2. Roll Call: Administrative Assistant DeVellis called the roll and declared a quorum.
3. Approval of July 8, 2025 meeting minutes. Commissioner Palumbo made a motion to accept the minutes; seconded by Commissioner Tappin.
4. Public Session: None
5. Finance: Reviewed and accepted the list of processed Invoices/Revenue.
6. Communications: Received a thank you note from Vertical Church for providing supplies at their Vacation Bible School "Water Day".
7. Report of Chief: Chief Terenzio gave a written and oral report for the month of July which will be kept on file.

Chief Terenzio stated that the candidate selected for the Deputy Chief position has been identified.

Lateral transfer candidate R. Lanzieri has unfortunately declined the position for firefighter due to personal reasons. An alternate list of candidates will be selected for an interview and scheduled.

Equipment/Apparatus:

RI: Out of service. The completed unit remains out of service. Driver familiarization continues to be performed. RI will go into service as soon as State OEMS inspection items discovered are remedied.

C11: Currently listed on the public surplus auction site.

Minor Park: The Annex is completed with vehicles being stored.

The front apron and rear driveway remain in need of repaving.

Quotes for electrical and plumbing to hook up the new PPE gear washer and dryer are being obtained.

Admiral Station: Replacing or repainting of the large wood trim around the bay door.

Sanding and repainting of side entrance railing.

New flooring was installed in the bunkie room and hallway. New mattresses will be delivered this week to both stations.

ESCI Feasibility Study: A preliminary draft report from ESCI has been sent to the city for review.

Grants Progress –

Safer Grant: An application was submitted for a Safer Grant for the request of eight personnel.

Any possible award will be announced in September.

8. Report of Fire Marshal:

FM Flood stated that he has been working on the development of a plan to utilize the CES personnel effectively. Inspector DeGrand and Panza have been working with him.

9. Old Business:

The Commission agreed to leave the Connex building and the old C5 on the auction site until the established minimum reserve amounts are reached.

10. New Business:

The Commission agreed to start interviewing candidates for the firefighter position.

Commissioner Brown stated that a new banner will be hung at West River Hall and asked for the assistance of the staff if needed.

11. Executive Session:

A motion to go into Executive Session was made by Commissioner Palumbo at 6:53 p.m. seconded by Commissioner Diaz.

A motion to go into Regular Session was made by Commissioner Palumbo; seconded by Commissioner Diaz at 7:39 p.m.

Commissioner Palumbo made a motion to offer FM Flood a conditional job offer for the position of Deputy Chief; seconded by Commissioner Tappin.

Commissioner Palumbo made a motion to start the process of replacing the FM; seconded by Commissioner Tappin.

Motion to adjourn was made by Commissioner Diaz at 7:39 p.m.; seconded by Commissioner Palumbo.

Minutes recorded by Administrative Assistant Melissa DeVellis.

