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City of West Haven Fire Department Allingtown

September 12, 2023

Minutes

A meeting of the City of West Haven Fire Department Allingtown was held on Tuesday September 12, 2023.

Present were Commissioners Iris Diaz, Troy Tappin, Andrea Palumbo, Kevin Corcoran and Frederick Brown. Also present were Chief Terenzio and Deputy Chief Esposito.

Commissioner Diaz called the meeting to order at 6:32 pm.

1. Pledge of Allegiance

2. Roll Call

Administrative Assistant DeVellis called the roll and declared a quorum.

3. Approval of August 8, 2023 meeting minutes.

Commissioner Palumbo made a motion to accept the minutes; seconded by Commissioner Tappin.

4. Public Session:

Retiree John Ordazzo, liaison for Troop 821. He reported that they have four Cup Scouts and three Scouts that meet every week. He was pleased to announce a \$125.00 donation from the Retirees Association. He will attend the Union meeting next week where he is hoping to receive another donation. The donations will go towards a banner for the troop to be placed at Quigley field. He has assisted the Troop teaching them flag folding and knife safety. They will have a recruitment meeting on September 19th.

Sam Manuel, 1st Lieutenant, Allingtown Volunteer Fire Association. The Volunteer Association is hoping to hold a fundraiser for an outdoor movie night featuring Toy Story on September 23rd at 7 p.m. at the Allingtown Fire Department. It would be a public event with a maximum of 23 people. Refreshments will be sold. The profits would go towards new gear for the Volunteers. Commissioner Diaz expressed concern over safety. Mr. Manuel explained the area would be secure and they have enough Volunteers to manage the event. Commissioner Palumbo stated that approval of this event will be discussed during Executive session.

5. Finance: Reviewed and accepted the list of processed invoices for August.

6. Communications:

Received a gift basket from Haven of Rest Baptist Church thanking the Department for service to the community.

7. Report of the Chief: Chief Terenzio gave a verbal and written report for August which will be kept on file.

Chief Terenzio was pleased to announce that Firefighter/Paramedic J. Kennedy will begin his employment at the end of this month with a two-week orientation. He has applied for and received CT reciprocity for FFI certification. He is in the process of receiving his certification for FFII.

Recently hired candidate S. Trayer, the Department's first female FF/EMT has reported to the CT Fire Academy on August 28 to begin her training and is doing well.

Chief Terenzio reported that a staff member is out on injury leave. The Firefighter injured his rotator cuff pulling a large diameter hose at a recent fire that occurred at 22 Zygmunt St. The Staff is currently down 20 percent.

Minor modifications to accommodate the new female FF are being planned to meet cohabitation requirements.

Chief Terenzio stated that the Department is awaiting approval from FEMA AFG for the submission of a \$400,000.00 request. The money would be used for the purchase of a new rescue truck. Commissioner Brown inquired about refurbishing the current rescue truck. Chief Terenzio explained that if the Grant wasn't received then the most cost effective plan would be refurbishment of the current truck.

The status of the Safer Grant award for additional staffing is expected to be announced at the end of October.

ARPA Funding – Chief Terenzio explained that a conceptual drawing has been prepared for review and modification. They are still waiting for approval of the ARPA funding.

New Station Project - Chief Terenzio said he is still waiting on the status of 668 Orange Avenue property. Deputy FM Esposito stated there is still interest in the property across from UNH. The State of Connecticut is inclined to release the lien on the property.

Commissioner Brown asked how many parking spots the Fairfax Fire Station will have with the new annex being built. Chief Terenzio responded 10 or 12.

8. Report of the Deputy Chief/Fire Marshall: Deputy Chief Esposito gave a written and verbal report for August which will be kept on file.

Deputy FM Esposito stated that the Department had 151 alarms in August. It was a busy month with fires. Deputy FM Esposito explained how the Zetron paging tone and dispatch were down for three days. He attended a meeting to discuss it.

A commercial ice maker was purchased for the station.

9. Old Business:

New Firehouse Property/Library – discussed in earlier report.

Minor Park annex addition – discussed in earlier report.

10. New Business:

A new Standard Operating Guideline for parking at Minor Park Station with an addition of the new annex. A motion was made to accept the new SOG by Commissioner Palumbo and seconded by Commissioner Tappin.

An updated new Standard Operating Guideline for light duty policy was presented. It will be discussed during Executive Session.

Commissioner Brown commended all the individuals and volunteers who participated in the E260 Muster this past weekend. He also thanked all who participated in the September 11th ceremonies.

Commissioner Brown commented that Commissioner Tappin looked good in the Fire Apparatus photo album of CT.

Chief Terenzio announced that the Fire Expo scheduled for October 7th from 11 a.m. to 4 p.m. is growing with more participants.

11. A motion was made to close the regular session at 7:28 p.m. and go into Executive Session by Commissioner Palumbo; seconded by Commissioner Tappin, and approved unanimously.

A motion was presented to close the Executive Session at 8:07 p.m. and resume a regular session by Commissioner Corcoran; seconded by Commissioner Diaz and approved unanimously.

Motion to adjourn was made by Commissioner Palumbo at 8:12 p.m.; seconded by Commissioner Tappin.

All minutes are subject to the final approval of the City of West Haven Fire Department Allingtown Commissioners.

Minutes recorded by Administrative Assistant Melissa DeVellis.

