

MEETING MINUTES OF HARBOR COMMISSION
OCTOBER 3, 2018

The West Haven Harbor Management Commission held a Regular Meeting on Wednesday, October 3, 2018 in the Harriet North Room, 2nd Floor, City Hall, 355 Main Street, West Haven, CT at 6:30 PM

PRESENT: Commissioners Pacapelli, Flynn, McKeon, Pimer, Potter, Public Works Liaison Mark Paine, Consultant Geoff Steadman and Assistant City Planner Killeen.

Chairman Pacapelli thanked the staff for all their hard work to accomplish this Plan.

Approval of Meeting Minutes: Commissioner McKeon made a motion to approve the meeting minutes of September 05, 2018, seconded by Commissioner Flynn and passed.

Regular Meeting

1. Report on Adoption of Harbor Management Plan, Discussion of Plan Circulation/Implementation

The Harbor Management Plan was adopted on September 10, 2018 by the City Council by resolution following a public hearing. Mr. Steadman stated DEEP requested several printed copies of the adopted plan to forward to appropriate agencies. He will work on completing those copies. Mr. Killeen stated Mr. Steadman's role as a consultant has ended since the Plan has been approved. He would like to have Mr. Steadman's services available to the Commission in the future on an hourly basis as needed and would like to see if the city can open a special fund for the Harbor Commission and come up with a proposed budget. Commission discussed the expenses and revenues from mooring fees to set up a budget. Mr. Killeen asked Mr. Steadman to provide information on other cities/towns mooring fees. Commission discussed whether the city should be involved in the installation of moorings or to leave it up to the boat owner with the Harbormaster's direction. These items will be reviewed at the November meeting. Mark Paine asked that the commission keep in mind that the outfall pipe needs addressing sooner than later since it is within the navigational waters.

2. CT Port Authority Grant for Feasibility Study re: Boat Launching Ramp

- Update on Contract Award, Discussion of Work Plan/Assembly of Existing surveys, permits, soil testing or regulatory permits – Mr. Killeen stated the contract was completed by Corporation Counsel and signed by the Mayor and it has also been signed by the Consultant, RACE Coastal. Payment documentation and necessary paperwork is now being completed for the Finance Dept. Any and all surveys, permits soil testing, etc has been requested by the company. Commission suggested contacting the State DOT since they just did construction around that area and will have tests and surveys that could be helpful. Work will begin within 30 days.

3. REFERRALS - none

4. REPORTS OF STAFF AND COMMISSIONERS – Geoff Steadman thanked the commission for their work and appreciated how he was able to learn a lot about West Haven. Mike Pimer stated URI has been working in the harbor and it was rumored that they are tagging eels for tracking. Mark Paine reported he spoke with the company that is doing the outfall pipe work. Additionally, there is a project being conducted by UNH regarding wireless reporting for real time monitoring of the watershed.

ADJOURNMENT: 7: 41 p.m.

Commissioner McKeon made a motion to adjourn, seconded by Commissioner Pacapelli and passed.