

## Charter Revision Commission

October 11<sup>th</sup>, 2018

### Meeting Minutes

- A) Call to Order: 6:30pm
- B) Pledge of Allegiance
- C) Roll Call:
  - a. Present: *Vice Chairwoman* Iris Diaz, John Carrano, Silvana Apicella, Victoria Clifford, Rohan Smith, *and Chairman* Ed Granfield.
  - b. Absent: John Brunetti, Monique Bolt, David Riccio
- D) Review of Meeting Minutes of September 27<sup>th</sup>
  - a. Motion to approve minutes from Commissioner Carrano. 2<sup>nd</sup> from Commissioner Diaz.
  - b. Motion passes.
- E) Discussion
  - a. City Manager style of government
    - i. Hiring
      1. Necessary qualifications
      2. Staggering of term and length of term.
      3. When to implement this type of government?
      4. Necessity of deputy manager or assistant.
      5. Residency requirement and the legality of one.
      6. Factors that limit the size of the candidate pool.
    - ii. Duties
      1. Fiscal responsibilities and necessary reports to city council.
      2. Department head appointments by the City Manager

- a. Introduction of qualification and credentials for certain department head positions.
3. Temporary employee transfer ability.

iii. Removal

1. Removal process and cause for removal.
2. Role of the city council.
3. Role of the voters and general public.
4. Temporary replacement of city manager.

F) New Business

- a. Discussion of the powers of the committee.
- b. Future invite for more elected officials to join the commission meeting.

G) Adjournment

- a. Meeting adjourned 8:10pm