



**City Of West Haven**  
**Planning and Development Department**  
**Floodplain Management**

355 Main Street, West Haven CT 06516 (203) 937-3580

## Flood Plain Development Permit Application

*Subject Property Information. (Attach Assessor's Field Card and Tax Status Report)*

Subject property address: \_\_\_\_\_ Tax Map \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 Property Owner's Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 Property Owner's Phone: \_\_\_\_\_ Email: \_\_\_\_\_

*Applicant Information, if applicant is not Property Owner*

Applicant's Name (if different): \_\_\_\_\_ Contact: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Email: \_\_\_\_\_

*Architect, Engineer, Or Surveyor*

Design Firm: \_\_\_\_\_ Contact: \_\_\_\_\_  
 License or Registration type and number: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Email: \_\_\_\_\_

*Flood hazard information on subject property (Attach Firmette, Topographical Map, and Elevation Certificate)*

Flood Map # \_\_\_\_\_ Map Date \_\_\_\_\_ Zone Designation \_\_\_\_\_ Base Flood Elevation \_\_\_\_\_ Lowest Adjacent Grade \_\_\_\_\_  
 Lowest Floor Elevation \_\_\_\_\_ Seaward of LIMWA Line? (y/n) \_\_\_\_\_ Riverine or Coastal? \_\_\_\_\_ Electrical, Heating, & Plumbing systems above BFE? \_\_\_\_\_

*All supporting documents must be dated, bear original seals and signatures. Documents submitted must be in duplicate and in PDF format via electronic media.*

*Description of work: (attach drawings and or narrative of work proposed)*

**STRUCTURAL DEVELOPMENT**

**OTHER DEVELOPMENT ACTIVITIES**

- |  |   |
|--|---|
| <b>ACTIVITY</b>                                  | <b>STRUCTURE TYPE</b>   |
| <input type="checkbox"/> New Structure           | <input type="checkbox"/> Res. 1-4 Family                      |
| <input type="checkbox"/> Addition                | <input type="checkbox"/> Res. 5 Family and up                 |
| <input type="checkbox"/> Alteration              | <input type="checkbox"/> Non-Residential w/<br>flood-proofing |
| <input type="checkbox"/> Relocation              | <input type="checkbox"/> Non-Residential no<br>flood-proofing |
| <input type="checkbox"/> Demolition              | <input type="checkbox"/> Mixed Use                            |
| <input type="checkbox"/> Replacement             |   |
| <input type="checkbox"/> Manufactured Home       |   |
| <input type="checkbox"/> Sheds, detached garages |   |

- |   |                                   |
|---|-----------------------------------|
| <input type="checkbox"/> Clearing of vegetation                         | <input type="checkbox"/> Fill     |
| <input type="checkbox"/> Mining   | <input type="checkbox"/> Drilling |
| <input type="checkbox"/> Grading  | <input type="checkbox"/> Paving   |
| <input type="checkbox"/> Public utility excavation                      |                                   |
| <input type="checkbox"/> Drainage improvements (including culvert work) |                                   |
| <input type="checkbox"/> Watercourse alteration (including dredging)    |                                   |
| <input type="checkbox"/> Road, street, and or bridge construction       |                                   |
| <input type="checkbox"/> Subdivision (New or Expansion)                 |                                   |
| <input type="checkbox"/> Individual Water or Sewer System               |                                   |
| <input type="checkbox"/> Other: _____                                   |                                   |

Estimated cost of project: \$ \_\_\_\_\_

Home Value prior to work commencing (exclusive of land): \_\_\_\_\_

\$ \_\_\_\_\_

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## GENERAL PROVISIONS:

***It is the goal of this permit process to protect buildings from flood damage, to maintain affordable flood insurance rates for those affected, and to prevent the actions of one property owner from increasing flood damages to adjoining property owners and others. No adverse impact may result from development activities within a special flood hazard area.***

- 1.) It is unlawful to conduct any man made changes to improved or unimproved real estate in the Floodplain including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment and materials without first obtaining a Floodplain Development Permit from the City of West Haven Planning and Development Department.
- 2.) Per City of West Haven Ordinance # 201, Chapter 111 and associated regulations adopted by the Planning and Zoning Commission, National Flood Insurance Act of 1968 As Amended, Code of Federal Register CFR 44 CFR 59-78 relevant State Statutes, and certain Presidential Executive Orders, permits are required of Individuals, Public Utilities, Corporations, Municipal, State, and Federal governments as well as any entity receiving Federal Funding, including financing from a Federally insured institution.
- 3.) No work of any kind may start until a Floodplain Development Permit is issued
- 4.) Applicant is hereby informed that other permits may be required to fulfill local, state and federal regulatory requirements. The Floodplain Development Permit may not be issued until all other necessary permits have been issued.
- 5.) The Floodplain Development Permit may be revoked if any false statements are made herein.
- 6.) If revoked, all work must cease until the Permit is re-issued.
- 7.) The Permit will expire if no work is commenced within 6 Months of issue.
- 8.) Applicant and or Property Owner hereby give consent to the City of West Haven and its agents to make any inquiries necessary, and to conduct reasonable inspections required to verify compliance.
- 9.) All supporting documents must be dated, bear an original signature, and bear an original professional seal (if applicable)

APPLICANT HEREBY CERTIFIES UNDER THE PENALTY OF FALSE STATEMENT I AM THE OWNER IN FEE OR AUTHORIZED BY THE OWNER-IN-FEE OF THE SUBJECT PROPERTY TO MAKE THIS APPLICATION, THAT ALL STATEMENTS HEREIN AND DOCUMENTS ATTACHED ARE, TO THE BEST OF MY KNOWLEDGE TRUE AND ACCURATE.

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

The forgoing party personally appeared before me as Authorized Agent for: \_\_\_\_\_  
Owner-in-Fee of subject property who made oath that the statements herein were true and correct before me this  
\_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

Notary Public \_\_\_\_\_ My Commission Expires \_\_\_\_\_

# City Of West Haven

Planning and Development  
Floodplain Management

## Floodplain Development Permit Check List and Plan Review (To be completed by Floodplain Administrator)

Property Address: \_\_\_\_\_ Tax Map: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Date Application Received: \_\_\_\_\_ Date Reviewed: \_\_\_\_\_ Approved Y/N \_\_\_\_\_ Date Permit Issued: \_\_\_\_\_

Pre-requisite permits and approvals: \_\_\_ Building \_\_\_ P&Z \_\_\_ Engineering \_\_\_ DPW \_\_\_ DEEP \_\_\_ ConnDOT \_\_\_ IW \_\_\_ Fire \_\_\_\_\_

Project Value: \_\_\_\_\_ Fee: \$ \_\_\_\_\_ Check # \_\_\_\_\_ Control # \_\_\_\_\_ FIRM Panel \_\_\_\_\_ Dated: \_\_\_\_\_

### Floodplain Determination (To be completed by Administrator)

#### The proposed development:

\_\_\_ is NOT located in a Special Flood Hazard Area (SFHA). (Notify the applicant that the application review is complete and no floodplain development permit is required.)

\_\_\_ is partially located in the SFHA, but the building/development is NOT

\_\_\_ is located in a SFHA

A.) FIRM zone designation is: \_\_\_\_\_

B.) "100 yr" flood elevation at the site is: \_\_\_\_\_ ft. NGVD

\_\_\_ is located in the floodway

FBFM Panel # \_\_\_\_\_ Dated \_\_\_\_\_

#### Additional documents required:

\_\_\_ A site plan showing the location of all existing structures, water bodies, wetlands, adjacent roads, lot dimensions, and proposed development.

\_\_\_ Development plans, drawn to scale, and specifications, including where applicable:

A.) details for anchoring structures;

B.) proposed elevation of lowest floor (including basement);

C.) types of water-resistant materials to be used below the first floor;

D.) details of flood-proofing of utilities located below the first floor; and

E.) details of enclosures below the first floor.

F.) Other \_\_\_\_\_

\_\_\_ Subdivision or other development plans. (If the subdivision or other development exceeds 50 lots or 5 acres, which ever is less, the applicant must provide "100 yr" flood elevation data if they are not otherwise available)

\_\_\_ Plans showing the extent of watercourse relocation and/or landform alterations

\_\_\_ Change in water elevation \_\_\_\_\_ ft. Meets ordinance limits on elevation increases? Y/N \_\_\_\_\_

\_\_\_ Top of new compacted fill elevation \_\_\_\_\_ ft. NGVD

\_\_\_ Flood-proofing protection level (non-residential only) \_\_\_\_\_ ft NGVD. For flood-proofed structures, Applicant must attach a certification from a Registered Engineer or Licensed Architect.

\_\_\_ Certification from a Registered Engineer that the proposed activity in a regulatory floodway will not result in ANY increase in the height of the "100 yr" flood. A copy of all data and hydraulic/hydrologic calculations supporting this finding must also be submitted.

\_\_\_ Other: \_\_\_\_\_

# City Of West Haven

Planning and Development  
Floodplain Management

## ***Floodplain Development Permit Check List and Plan Review*** *(To be completed by Floodplain Administrator)*

### ***Permit Determination (To be completed by Local Administrator)***

\_\_\_ The Municipality has determined that the proposed activity **IS NOT** in conformance with the with the provisions of the local floodplain management ordinance. No permit may issued. Applicant may revise application and re-submit, or seek appeal as permitted in the Floodplain Management Ordinance.

Summary of deficiencies: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_ The Municipality has determined that the proposed activity **IS** in conformance with the provisions of the local floodplain management ordinance. The permit may be issued subject to the conditions attached hereto and made a part hereof.

### **Conditions:**

- 1.) All other regulatory permits must be issued prior to this permit, including but not limited to P&Z, ZBA, Inland Wet lands, DEEP, Coastal Management, Building, Health, Fire.
- 2.) Payment of a fee to the City of West Haven in the amount of \$ \_\_\_\_\_
- 3.) \_\_\_\_\_
- 4.) \_\_\_\_\_
- 5.) \_\_\_\_\_

Signed:

CITY OF WEST HAVEN PLANNING AND DEVELOPMENT DEPARTMENT  
FLOOD PLAIN MANAGEMENT

BY: \_\_\_\_\_ DATE \_\_\_\_\_