



CITY OF WEST HAVEN, CONNECTICUT
INLAND WETLAND Watercourse AGENCY

City Hall 355 Main Street Third Floor West Haven, Connecticut 06516-0312
 Phone 203.937.3580

APPLICATION FOR PERMIT

THIS APPLICATION IS CONSIDERED INVALID UNLESS

- 1) ALL FIELDS ARE COMPLETE
- 2) SIGNED BY THE PROPERTY OWNER AND DATED
- 3) SIGNED BY THE WEST HAVEN INLAND WETLAND WATERCOURSE AGENCY OR THE CITY REPRESENTATIVE AND DATED.
- 4) FULL APPLICATION FEES ARE SUBMITTED WHEN SUBMITTING APPLICATION.

Project Address:

Tax Map - Parcel(s):

Property Owner

Address

Applicant

Address

Party(s) to be Notified by applicant as per West Haven Wetland Inland Watercourse regulations

Address(s)

Daytime Phone Number

Name of Registered Soil Scientist who delineated the wetlands

Address

INLAND WETLAND APPLICATION

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Soil Scientist Daytime Telephone Number

Date of Property Inspection and Flagging of Wetlands

Purpose & Description of Proposal. List all Regulated Activities and area of proposed wetland or watercourse disturbance [in acres (AC) or square feet (SF)]. Include on separate sheet if necessary.

Alternatives Considered. List alternatives considered and why the submitted proposal was chosen.

Checklist. Complete attached checklist and attach to application.

Required Referrals. If you Check YES to any question below, an adjoining municipality must be notified by the applicant by Certified Mail within seven (7) business days of receipt of the application by the City (the date of the next Regular Meeting of the Inland Wetland Agency)..

- Yes No Is the property within 500 feet of an adjoining municipality?
- Yes No Will traffic attributable to the completed project on the site use streets within an adjoining City or Town to enter or exit the site?
- Yes No Will sewer or water drainage from the project site flow through and impact the sewage or drainage system within an adjoining City or Town?
- Yes No Will water run-off from the improved site impacts streets or municipal or private property within an adjoining City or Town?

INLAND WETLAND APPLICATION

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CERTIFICATION

I/WE CERTIFY THAT ALL OF THE ABOVE INFORMATION AND STATEMENTS CONTAINED IN ANY DOCUMENTS SUBMITTED WITH THIS APPLICATION ARE TRUE TO THE BEST OF MY/OUR KNOWLEDGE. I/WE FULLY UNDERSTAND THAT THE INLAND WETLAND AGENCY RESERVES THE RIGHT TO REVOKE ANY PERMIT SHOULD THE INFORMATION CONTAINED HEREIN NOT BE TRUE AND CORRECT OR THAT INFORMATION REQUESTED BY THIS APPLICATION HAS NOT BEEN FULLY DISCLOSED.

SIGNATURE OF OWNER SIGNATURE OF APPLICANT

DATE

NOTICE: BY FILING THIS APPLICATION, OWNER AND APPLICANT CONSENT TO SITE INSPECTIONS BY CITY STAFF AND/OR COMMISSIONERS

SPECIAL NOTICE AND AGREEMENT

IF SPECIAL ASSISTANCE IS REQUIRED TO EVALUATE ANY PROPOSAL, THE INLAND WETLAND AGENCY MAY, AFTER DUE NOTICE, ENGAGE SUCH CONSULTING SERVICES AND MAY CHARGE THE APPLICANT FOR ALL SUCH EXPENSES REASONABLY AND NECESSARILY INCURRED. AGREEMENT TO SUCH CONSULTING SERVICES, WHICH MAY REQUIRE A DEPOSIT, IS HEREWITH MADE BY:

APPLICANT

City of West Haven application received.

By: _____

Date: _____

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INLAND WETLAND AGENCY

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Phone 203.937.3580 Fax 203.936.3742 E-Mail: planning@cityofwesthaven.com

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INSTRUCTIONS AND CHECKLIST

Obtain Application Forms from the Planning and Development Department. Sixteen (16) folded maps and collated copies of the Application and supporting materials shall be filed unless staff determines prior to filing time that fewer copies are necessary. Check off items below as you complete them.

1. APPLICANT PLANS shall include the following information:

- 24" x 36" or 18" x 24" sheet size, or multiple sheets of these sizes.
- Location Map at a Scale of 1" = 500'.
- Names and Addresses of adjacent property owners
- The geographical location of the property which is to be affected by the proposed activity.
- Tax Assessor's Map and Parcel number(s) of subject property or properties.
- Applicant's name, address and telephone number.
- Applicant's legal interest in the land (i.e., owner, option holder).
- Property Owner's name owner, home and business address, telephone number(s) and written consent to the proposed activity set forth in the application.
- Description of existing flora and impact of application on the environment
- Description of the existing wildlife and effects of this application on habitats.
- Review and explanation of effect on any flora or fauna listed in the Department of Environmental Protection Endangered Species database.
- If filling or dredging is proposed:
 - Calculations of area and volumes to be dredged or filled
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 - Calculations for 25, 50 and 100 year storm water drainage
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**INLAND WETLAND APPLICATION
INSTRUCTIONS**

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2. INLAND WETLAND PLAN NARRATIVE, which may be included on the site plan map:

Describe the development, including SESC Plan if applicable, and schedule for grading and construction activities, with:

- Start and completion dates.
- Schedule of grading and construction activities.
- Phasing of project, if applicable.
- Construction details for proposed SESC measures and storm water management facilities.
- Sequence for installation and/or application of SESC measures.
- Sequence for final stabilization of the project site.
- Installation and/or application procedures for proposed SESC measures and storm water management facilities.
- Operations and daily maintenance program for proposed SESC measures and storm water management facilities.
- Individual responsible for monitoring control measures, office address, and 24/7 telephone number(s).
- Provisions for contingency plan if unforeseen erosion or sedimentation problems arise, including emergency situations caused by storms; any features of the site which may be particularly vulnerable to erosion, such as ridge tops, swales, and soil types and control measures specific to these features.

3. SOIL EROSION AND SEDIMENT CONTROL SITE PLAN MAP(S) shall include the following information:

- A site plan map(s) at a suggested scale of 1 inch = 40 feet with 1 foot contour intervals, but may be more or less detailed to meet site specific needs, including:
 - A north arrow, street names, scale, date prepared, and name of preparer.
 - Location of proposed development and adjacent properties, including all buildings within 25 feet of the property line.
 - Existing and proposed topography showing one (1) foot contours, including flood zones, wetlands, watercourses, water bodies, and soil types.
 - Existing vegetation and natural resources on site, including major trees (8"+ caliper), proposed changes.
 - Existing structures on site, including paving, fencing, buildings, sidewalks and paths, archaeological sites, etc
 - Proposed alterations including cleared, excavated, filled or graded areas; proposed structures, utilities, roads and, if applicable, new property lines.
 - Location of and design details for all proposed SESC measures and storm water management facilities over the period of construction.
 - Construction details for proposed SESC measures and storm water management facilities.

**INLAND WETLAND APPLICATION
INSTRUCTIONS continued**

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4. OTHER INFORMATION

The Agency, the City Engineer, or their designated agent may require additional information in

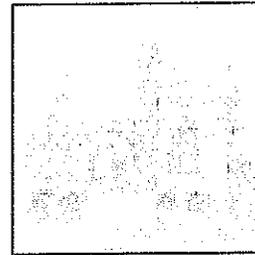
order to properly evaluate the application.

D.E.P. Forms prepared and filed with application

Rev. 3-19-2013

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CITY HALL 1898-1967

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2014City of West Haven, Connecticut
Inland Wetlands Agency**2014**

Meeting Schedule

Ads: West Haven Voice

*Follows Zoning Board of Appeals ads

Month	Application Deadline	Meeting Date	1 st Legal Ad Date	1 st Ad Drop Date	2 nd Legal Ad Date
January	12/13/13	1/21/14*	1/9/14	1/6/14	1/16/14
February	01/10/14	2/18/14	2/6/14	2/3/14	2/13/14
March	02/14/14	3/18/14	3/6/14	3/3/14	3/13/14
April	03/14/14	4/15/14	4/9/14	3/31/14	4/10/14
May	04/18/14	5/20/14	5/8/14	5/5/14	5/15/14
June	05/9/14	6/17/14	6/5/14	6/2/14	6/12/14
July	06/14/14	7/15/14	7/3/14	6/30/14	7/10/14
August	07/11/14	8/19/14	8/7/14	8/4/14	8/14/14
September	08/8/14	9/16/14	9/4/14	9/1/14	9/11/14
October	09/12/14	10/21/14 *	10/9/14	10/6/14	10/16/14
November	10/10/14	11/18/14	11/6/14	11/3/14	11/13/14
December	No Meeting		n/a	n/a	n/a
January 2015	12/19/14	01/20/15	1/8/15	1/5/15	1/15/15

The Inland Wetlands Agency is scheduled to meet on the third Tuesday of each month, except in December when there is no meeting. Meetings only take place when items have been filed for consideration.

Public Hearings are scheduled when necessary. The Agency meetings are held at **6:30** PM, in the Harriet North Room, 2nd Floor, City Hall, 355 Main Street, West Haven, Connecticut 06516 unless otherwise posted.

*Not same week as ZBA