

Minutes of
Citizen Advisory Committee
March 1, 2022 6:00 p.m.
CDA Office

The Meeting was called to order at 6:00 p.m. by Mark Bisaccia

Present: Committee Members: Colleen O'Connor, Roberta Garlock, Carol Eagles, Michele Miller, Jeffrey Mereno. Staff: Rosa Richardson, Mark Bisaccia

Absent: Committee Member Victor Borrás

Mark presented the PY 47 Budget as approved along with the requested funds for PY 48. He also had the Excel Spreadsheet on screen so that the Committee could view the total funds as they made their recommendations.

They began with the CDA Administrative and Program funds. Mark explained the process and programming and the Committee agreed by consensus to allocate the requested budget amount. They then moved on to the Social Services portion of the Budget requests.

Mark explained that the Social Service portion is capped off at 15% of the total budget. Therefore, of the \$366,170 dollars in requested funding, the Committee had to reduce the amount to no more than \$115,151. Social Services requests continue to increase. However, HUD Guidelines do not allow Social Services to exceed their cap. CDA suggests increasing Social Services in our Annual CAPER.

There was one request in the amount of \$46,000 that was withdrawn. Mark Bisaccia stated that he and Rosa reached out to city agencies as well as Summer Youth Employment to assist in funding this activity. This information was forwarded to the President of the Organization. Additionally, there was another Social Service request that was moved to Capital Improvement. The Committee has committed to continue to investigate additional capital funding, above the \$11,148 that was received in PY 47 for the Dream Center.

Capital Improvement:

CDA received \$561,621 in requests where only \$284,000 is available in funds. The CAC had committed funding to the City of West Haven Engineering Department for the purpose of adding sewer lines in a Low/Mod area in Allintown. These funds were over a two year period. This commitment limited the number of Capital Improvements that could be funded for PY 47 and 48. Therefore, the Committee had to prioritize these requests.

After much discussion, the Committee and CDA were able to find alternative funding for some of the requested improvements. Two of the requests are for Group homes within the city. Both are single family homes. One request is for handicap bathroom modifications and the other to eliminate mold in the basement. It was determined that RL funds from single family rehab can be used for these purposes. Will work with Board of Education \$25,000 and Public Library \$25,351 for Paving. There will be no funding for WHEAT, Fire Departments and Ward Heittmann in this current Budget request. Additionally, the Roof Project for WH Community House will not be funded in the year's budget.

Once the budget process was completed, the meeting adjourned at 8:30 p.m.

Respectfully submitted by

Rosa Richardson