

**BOARD OF EDUCATION
WEST HAVEN, CONNECTICUT
AGENDA #05
REGULAR BOARD MEETING**

**May 4, 2020
Via Zoom
6:00 PM
Page 1 of 3**

A. Call to Order, Cebi Waterfield, Chairperson of the Board of Education

A.1. Pledge of Allegiance

B. Public Portion of Meeting

***Public Comment – All public comment received via email or mail will be read into the record. See Electronic Meeting procedures posted on the West Haven’s Public Schools Website for more information.**

Resolved: It shall be the policy of the West Haven Board of Education for individual members, if they so desire, to engage in dialogue with members of the general public during the time allowed on its agenda for public participation.

Dialogue must be confined to information gathering purposes and at no time will individual persons or personnel be the subject of discussion.

It is understood that the Board Members and Administration will be given adequate time to research any inquiry resulting from such dialogue and shall do so on specific direction of the Chair. It will be the authority of the Chair to cut off dialogue at any time it deems feasible.

C. Reports:

C.1.a. Administration/Status of Schools

Attorney Floyd Dugas – West Haven and CWA, Local 1103 Contract

Michael Losasso, Antinozzi Associates – Educational Specifications for Washington Elementary School

C.1.b. Student Representatives

C.1.c. Board

C.1.d. Committee

D. Pursuant to Robert’s Rules of Order the following questions are subject to the Board’s vote without debate. Should a member choose to debate a specific question, he will move to lay the question on the table, and it shall become the first item of New Business. The Board will then vote on the remaining questions.

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D.1. Approval of Minutes

D.1.a. The West Haven Board of Education Special Board Meeting was held in the Board's Meeting Room on the second floor of City Hall, 355 Main Street, West Haven, CT on Monday, March 2, 2020 at 5:48 PM.

D.2. Resignations: (Certified)

20-09-Nadine Hull, Literacy Teacher, Mackrille
Effective date – June 30, 2020
Reason – Retirement

20-10-Robin Cannon, Teacher, Carrigan
Effective date – June 30, 2020
Reason – Retirement

20-11-Lynn Leite, Art Teacher, Carrigan
Effective date – June 30, 2020
Reason - Retirement

D.3. New Hire: (Certified)

20-12 Joanie Amato, 8 Chase Lane, West Haven, CT 06516
Position - Head Coach Girls Lacrosse - WHHS
Salary – \$3,000
Effective – March 3, 2020

20-13 Suzanne Twigg, RN, 97 Hartley St, North Haven, CT 06516
Position: School Nurse Bailey
Salary: Step 2, \$44,047.47
Effective: February 27, 2020

20-14 Michael Barraco, 8 Cosgrove Court, Branford, CT 06405
Position: Head Coach Varsity Girls Tennis
Salary: \$3,500.00
Effective: April 1, 2020

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20-15 Robin Viani, 104 Jones Hill Road, West Haven, CT 06516
Position: Head Coach Varsity Girls Swimming
Salary: \$3,300.00
Effective: April 1, 2020

20-16 Weston Gambardella, 172 Arlington ST, West Haven, CT 06516
Position: JV Baseball Coach
Salary: \$3,350.00
Effective: April 1, 2020

D.4. New Business

20-17 Approval of West Haven Board of Education and CWA, Local 1103 Contract

Move to Approve

20-18 Approval of the Educational Specifications for Washington Elementary School

Move to Approve

F. Informational

F.1. Jasmine Benavides, 99 Wakelee Ave #2, Ansonia, CT 06401
Position: Bilingual Tutor – WHHS
Salary: \$16.09/hour
Effective: TBD

F.2. Isabel Mesquita, 59 High St, Wallingford, CT 06492
Position: Bilingual Tutor – P/T Mackrille
Salary: \$16.09/hour
Effective: TBD

F.3. Mayerlin Gomez, 30 Wallace St, West Haven, CT 06516
Position: Bilingual Tutor – Mackrille
Salary: Step 1 - \$21,500.00
Effective: March 23, 2020

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- F.4. Elizabeth Ward**, 69 Center St, West Haven, CT 06516
Position: Medical Building Paraprofessional – Pagels
Salary: Step 1 - \$18,461.76 plus \$1,000 Stipend
Effective: March 11, 2020
- F.5. Hajiya Maryam Yahaya**, 57 Chauncey St, West Haven, CT 06516
Position: Medical Building Paraprofessional - Washington
Salary: Step 1 - \$18,461.76 plus \$800.00 Stipend
Effective Date: March 2, 2020
- F.6. Jalen Hoskie**, 84 Anthony St, New Haven, CT 06515
Position: Medical Building Paraprofessional – Carrigan
Salary: Step 1 - \$18,461.76 plus \$800.00 Stipend
Effective: March 11, 2020
- F.7. Tina Perno**, 168 Park Terrace Ave, West Haven, CT 06516
Position: Six Hour Production Worker – WHHS
Salary: Step 4 - \$14, 989.68
Effective: March 2, 2020

WEST HAVEN BOARD OF EDUCATION

March 2, 2020

Regular Board Meeting

Board's Meeting Room

RECEIVED
TOWN AND CITY CLERK
OF WEST HAVEN

2020 MAR -5 AM 9:21

A Regular Meeting of the Board of Education was held on March 2, 2020 in the Board's Meeting Room on the second floor of City Hall, 355 Main Street, West Haven, CT. The meeting was called to order by Cebi Waterfield, Chairperson of the Board of Education at 6:00 p.m. The meeting opened with a pledge to the flag.

BOARD MEMBERS

IN ATTENDANCE:

Cebi Waterfield, Chairwoman
Rosa Richardson, Vice Chair
Patrick Egolum
Anne Heffernan
Andrea Talamelli
James Morrissey
Robert Guthrie
Rosemary Russo

ABSENT:

Patricia Libero, Secretary/Treasurer

ADMINISTRATORS PRESENT:

Neil C. Cavallaro, Superintendent of Schools
Dr. Anne Druzolowski, Assistant Superintendent
Matthew Cavallaro, Finance Director

CITY OFFICIALS PRESENT:

STUDENT REPRESENTATIVES

PRESENT:

Anthony Ventrella

B. Public Portion of Meeting

Chairwoman Waterfield asked if anyone would like to speak during public session for the first time, second time and third and final time.

Public session closed at 6:01 PM.

REPORTS

C.1.a. Administration/Status of Schools

Superintendent Cavallaro asked Jill Grego nursing supervisor to give an update on the Coronavirus. Jill Grego is working with the West Haven Health Department to closely monitor any change in information from the CBC and the CT State Department of Health. The school nurses give updates weekly on the number of students out with the flu. The

numbers are normal and not elevated. Jill has been in contact with the custodial staff regarding the cleaning of the buildings. It is important to keep your child home if they are sick.

Superintendent Cavallaro congratulated Dr. Druzolowski, coordinators, teachers and all staff that work with our children for the tremendous gains we have made in all subject areas.

Dr. Ann Druzolowski stated she didn't expect to be this great, each year it gets better and better. As difficult as the nature of the job is, the teachers have really persevered and they are going by the mantra "every child will success". We have four schools of distinction, Pagels, Haley, Forest and Savin Rock. All schools had growth. The DRG comparison is the schools in the same economic and measurement groups. We are #1 in English Language Arts, Math and Science Achievements and #1 in ELA, Math growth of all students and high needs. There were no academic achievement gaps. Thanks to our teachers for taking on an area that kids need to focus on, they have been right there.

A presentation was done by the coordinator's. See attached PowerPoint.

C.1.b. Student Representatives' Report

Anthony Ventrella – we had some questions about the internet and the teacher's being able to print. It's all getting fixed. Read Across America was this week. We did a lot of silent reading. Brendan Carew was named Scholar Athlete. Mackenzie Gardener was named Captain of the soccer team. Mr. Cavallaro saw me in my Engineering class fiddling with my Robot. Our Robotics Team came in 3 of 50 teams in the regional competition. With the new equipment, new programming and Mr. Rice and Mr. Barraco believing in us we did really good this year. My ½ mile relay team won the SCC Championships.

C.1.c. Board

Rosemary Russo – Congratulations to staff

Rosa Richardson- thanked the educators for the great job they do.

Cebi Waterfield- what a fabulous job, we couldn't ask for more. We should get a press release to Michael Walsh. It's nice seeing kids and staff supporting each other at different events.

Patrick Egolum- with the Chair's permission we should stand up and give them a standing ovation because this is fantastic. The results simple illuminate the efforts and sacrifices you have been putting in.

Mr. Guthrie – went to the Carrigan Black History Celebration and the 24th Black Heritage Celebration at City Hall. Read at Savin Rock for Read Across America today. C.A.B.E.'s Day on the Hill is Wednesday, March 11, 2020. At organizational meeting Mayor spoke about and FOI Workshop. Perhaps the board follows up on its own. Tom Hennick from the State will come if you contact him. Tammy to contact him.

Mr. Morrissey – testing scores and the higher data speak for itself. Greatest teachers in the State of Ct and the scores prove that. Thank you very much for what you are doing.

D.1. Approval of Minutes

D.1.a. The West Haven Board of Education Special Board Meeting was held in the Board's Meeting Room on the second floor of City Hall, 355 Main Street, West Haven, CT on Monday, February 3, 2020 at 5:48 PM.

D.1.b The West Haven Board of Education Meeting was held in the Board's Meeting Room on the second floor of City Hall, 355 Main Street, West Haven, CT on Monday, February 3, 2020 at 6:23 PM.

Chairwoman Waterfield asked for a motion to approve the minutes **D.1.a.** and **D.1.b**

Rosa Richardson made the motion

Anne Heffernan seconded the motion

Discussion: None

All board members present were in favor

Abstained: Andrea Talamelli and Patrick Egolum were absent

minutes **D.1.a.** and **D.1.b** were approved

D.2. Resignations: (Certified)

D.3. New Hire: (Certified)

D. 4 New Business

20-08 2020-2021 West Haven Department of Education School Calendar

Chairwoman Waterfield asked for a motion to approve 20-08

Robert Guthrie made the motion

Rosa Richardson seconded the motion

Discussion: None

All board members present were in favor

20-08 is approved

Informational

Chairwoman Waterfield asked for a motion to adjourn

Rosa Richardson made the motion

Andrea Talamelli seconded the motion

All board members were in favor

The meeting adjourned at 6:45 PM

Respectfully submitted,

Tamara Mursko

20-9

Nadine M. Hull
132 Coram Lane
Orange, CT 06477
April 22, 2020

Superintendent Neil C. Cavallaro
P.O. Box 26010
West Haven, CT 06516

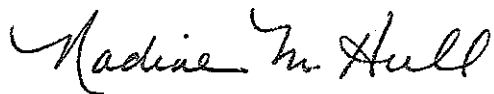
Dear Neil,

This letter is to inform you that I will be retiring from the West Haven School District effective at the end of the present school year.

Thank you for the numerous opportunities for professional and personal development that the district has provided me over the past 20 years. I have spent most of my career here, and am fortunate to have worked with so many talented and wonderful colleagues over the years.

Although I will be sad to depart, I am eager for the opportunity to spend more time with family, especially my six sweet grandchildren.

Sincerely,



Nadine M. Hull

CC: Jolene Barnes

Subject: FW: RETIREMENT

54 Park Terrace Avenue
West Haven, CT 06516
25 April 2020

To the Chairman of the West Haven Board of Education:

Please accept this letter as my resignation for the purpose of retirement as a teacher in the West Haven School District effective the last day of the 2019-2020 school year.

I have very much enjoyed being a part of the West Haven School District these last thirty-five years and will truly miss the many friends and colleagues with whom I have worked and for whom I have the greatest respect. I will always be grateful to have worked with such wonderful professionals.

Please accept my sincere thanks for allowing me the honor of being a part of West Haven's teaching community. I will always be proud of the accomplishments of the West Haven School District as we have continually worked together toward successfully educating every child...for home, for school, and for life.

Sincerely,

Robin M. Cannon
5th Grade Teacher
Carrigan School

Cc:
Jolene Barnes
Matthew Cavallaro
Kristen Malloy-Scanlon

20-11

Tamara Mursko

Subject: FW: retirement letter

From: Lynn Leite
Sent: Wednesday, April 29, 2020 8:16 AM
To: Jolene Barnes
Subject: Re: retirement letter

This notice is to inform the West Haven school board of my decision to Retire at the end of the 2019-2020 school year.

20-12



WEST HAVEN HIGH SCHOOL



Athletic Department
1 McDonough Plaza
West Haven, Connecticut 06516
(203) 937-4360 x1005

Joseph Morrell
Athletic Director

March 3, 2020

MEMORANDUM

To: Neil Cavallaro
Superintendent of Schools

FROM: Joseph Morrell
Athletic Director

SUBJECT: Recommendation – Girls Lacrosse Head Coach

Recommendation: Joanie Amato
8 Chase Lane
West Haven, CT 06516

Position: Head Coach Girls Lacrosse

Location: WHHS

Effective Date: March 3, 2020

Annual Salary: \$3,000.00

Cc: Jolene Barnes, Personnel Director
Tammy Mursko, Secretary
Payroll



West Haven Department of Education
Schools Committed to Excellence

20-13

PO Box 26010
West Haven, Connecticut 06516
Phone: 203-937-4300 x7120 Fax: 203-937-4312
www.whschools.org

Jill Grego RN BSN
Supervisor School Health

3/09/20

MEMORANDUM

To: Neil Cavallaro, Superintendent of Schools
From: Jill Grego, Supervisor School Health
Re: Recommendation, School Nurse Position

I would like to make the following recommendation for approval:

Name: Suzanne Twigg, RN
97 Hartley Street
North Haven, CT 06473

Position: School Nurse / Bailey
Step 2: \$44,074.47
Effective: 02/27/20

cc. Anne Druzolowski, Assistant Superintendent
Matthew Cavallaro, Finance Director
Sandy McCauley, President WHFT and School Nurses
Robert Bohan, Principal Bailey
Theresa Rodriguez, Secretary Bailey
Personnel File
Board Agenda / Information



WEST HAVEN HIGH SCHOOL

20-14



Athletic Department
1 McDonough Plaza
West Haven, Connecticut 06516
(203) 937-4360 x1005

Joseph Morrell
Athletic Director

April 1, 2020

MEMORANDUM

To: Neil Cavallaro
Superintendent of Schools

FROM: Joseph Morrell
Athletic Director

SUBJECT: Recommendation – Varsity Girls Tennis

Recommendation: Michael Barraco
8 Cosgrove Court
Branford, CT 06405

Position: Head Coach Varsity Girls Tennis

Location: WHHS

Effective Date: April 1, 2020

Annual Salary: \$3,500.00

Cc: Jolene Barnes, Personnel Director
Tammy Mursko, Secretary
Payroll



WEST HAVEN HIGH SCHOOL



Athletic Department
1 McDonough Plaza
West Haven, Connecticut 06516
(203) 937-4360 x1005

Joseph Morrell
Athletic Director

April 1, 2020

MEMORANDUM

To: Neil Cavallaro
Superintendent of Schools

FROM: Joseph Morrell
Athletic Director

SUBJECT: Recommendation – Varsity Girls Swimming

Recommendation: Robin Viani
104 Jones Hill Road
West Haven, CT 06516

Position: Head Coach Varsity Girls Swimming

Location: WHHS

Effective Date: April 1, 2020

Annual Salary: \$3300.00

Cc: Jolene Barnes, Personnel Director
Tammy Mursko, Secretary
Payroll

20-16



WEST HAVEN HIGH SCHOOL



Athletic Department
1 McDonough Plaza
West Haven, Connecticut 06516
(203) 937-4360 x1005

Joseph Morrell
Athletic Director

April 1, 2020

MEMORANDUM

To: Neil Cavallaro
Superintendent of Schools

FROM: Joseph Morrell
Athletic Director

SUBJECT: Recommendation – JV Baseball Coach

Recommendation: Weston Gambardella
172 Arlington Street
West Haven, CT 06516

Position: JV Baseball Coach

Location: WHHS

Effective Date: April 1, 2020

Annual Salary: \$3350.00

Cc: Jolene Barnes, Personnel Director
Tammy Mursko, Secretary
Payroll



WEST HAVEN DEPARTMENT OF EDUCATION

"Schools Committed To Excellence"

f-1

Central Office

P.O. Box 26010

West Haven, Connecticut 06516


Raffaella Fronc
Science/STEM Coordinator
EL Bilingual Education Director

PHONE: (203) 937-4300 x 7104
Fax (203) 932-0572

February 24, 2020

MEMORANDUM

TO: Neil Cavallaro, Superintendent of Schools

FROM: Raffaella Fronc, EL Bilingual Education Director 

SUBJECT: Recommendation: Bilingual Tutor – P/T
WHHS

I am recommending the following candidate for the position:

Name: Benavides, Jasmine
99 Wakelee Ave #2
Ansonia, CT 06401

Position: Bilingual Tutor P/T
Location: **WHHS**

Annual Salary: \$16.09/hour

Effective: TBD

Cc: Dana Paredes, Principal, West Haven High School
Jolene Barnes, Personnel Director
Rose McDonnell, Payroll
Matt Cavallaro
Board Agenda
Personnel File



WEST HAVEN DEPARTMENT OF EDUCATION

"Schools Committed To Excellence"

F. 2.

Central Office

P.O. Box 26010

West Haven, Connecticut 06516


Raffaela Fronc
Science/STEM Coordinator
EL Bilingual Education Director

PHONE: (203) 937-4300 x 7104
Fax (203) 932-0572

February 24, 2020

MEMORANDUM

TO: Neil Cavallaro, Superintendent of Schools

FROM: Raffaela Fronc, EL Bilingual Education Director 

SUBJECT: Recommendation: Bilingual Tutor –P/T
Mackrille

I am recommending the following candidate for the position:

Name: Mesquita, Isabel
59 High Street
Wallingford, CT 06492

Position: Bilingual Tutor – P/T
Location: **Mackrille**

Annual Salary: \$16.09/hour

Effective: TBD

Cc: Judy Drenzek, Principal, Mackrille
Jolene Barnes, Personnel Director
Rose McDonnell, Payroll
Matt Cavallaro
Board Agenda
Personnel File



WEST HAVEN DEPARTMENT OF EDUCATION

"Schools Committed To Excellence"

Central Office
P.O. Box 26010

West Haven, Connecticut 06516


F.3.

Raffaella Fronc
Science/STEM Coordinator
EL Bilingual Education Director

PHONE: (203) 937-4300 x 7104
Fax (203) 932-0572

February 24, 2020

MEMORANDUM

TO: Neil Cavallaro, Superintendent of Schools
FROM: Raffaella Fronc, EL Bilingual Education Director 
SUBJECT: Recommendation: Bilingual Tutor
Mackrille

I am recommending the following candidate for the position:

Name: Gomez, Mayerlin
30 Wallace Street
West Haven, CT 06516

Position: Bilingual Tutor
Location: **Mackrille**

Annual Salary: \$21,500.00

Effective: March 23, 2020

Cc: Judy Drenzek, Principal, Mackrille
Jolene Barnes, Personnel Director
Rose McDonnell, Payroll
Matt Cavallaro
Board Agenda
Personnel File



WEST HAVEN DEPARTMENT OF EDUCATION

"Schools Committed to Excellence"

P.O. Box 26010, West Haven, Connecticut 06516

Telephone 203-937-4333 Fax (203) 937-4312

F.4.

PUPIL SERVICES DEPARTMENT

JOSEPH LUCIBELLO, *Director*

JAMES TURCIO, *Assistant Director*

KAREN LAFO, *Assistant Director*

TO: Neil C. Cavallaro, Superintendent
FROM: Joseph Lucibello, Director PPS
RE: Hiring Recommendation(s):
DATE: 3/10/20

The following individual(s) is/are recommended for employment with the West Haven Board of Education:

Name: Elizabeth Ward
69 Center Street
West Haven, CT. 06516

Position: Medical Building Paraprofessional

School Assignment: Pagels Elementary School

Annual Salary: Step 1 - \$18,461.76 plus \$1,000 stipend

Effective Date: 3/11/20

CC: Anne Druzolowski, Assistant Superintendent
Jolene Barnes, Personnel Director
Gary Palermo, Principal Pagels Elementary School
Georgiana Dini, Para Union Co-President
Marilyn Halligan, Para Union Co-President
Mathew Cavallaro, Finance Director
Payroll
Benefits
Board Secretary
Personnel File



WEST HAVEN DEPARTMENT OF EDUCATION

"Schools Committed to Excellence"

P.O. Box 26010, West Haven, Connecticut 06516

Telephone 203-937-4333 Fax (203) 937-4312

F. 31

PUPIL SERVICES DEPARTMENT

JOSEPH LUCIBELLO, *Director*

JAMES TURCIO, *Assistant Director*

KAREN LAFO, *Assistant Director*

TO: Neil C. Cavallaro, Superintendent
FROM: Joseph Lucibello, Director PPS
RE: Hiring Recommendation(s)
DATE: 3/9/20

The following individual(s) is/are recommended for employment with the West Haven Board of Education:

Name: Hajiya Maryam Yahaya
57 Chauncey Street
West Haven, CT. 06516

Position: Medical Building Paraprofessional

School Assignment: Washington Elementary School

Annual Salary: Step 1 - \$18,461.76 plus \$800 stipend

Effective Date: 3/2/20

CC: Anne Druzolowski, Assistant Superintendent
Jolene Barnes, Personnel Director
Twana Shirden, Principal Washington Elementary School
Georgiana Dini, Para Union Co-President
Marilyn Halligan, Para Union Co-President
Mathew Cavallaro, Finance Director
Payroll
Benefits
Board Secretary
Personnel File



WEST HAVEN DEPARTMENT OF EDUCATION

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P.O. Box 26010, West Haven, Connecticut 06516

Telephone 203-937-4333 Fax (203) 937-4312

F.L.

PUPIL SERVICES DEPARTMENT

JOSEPH LUCIBELLO, *Director*

JAMES TURCIO, *Assistant Director*

KAREN LAFO, *Assistant Director*

TO: Neil C. Cavallaro, Superintendent
FROM: Joseph Lucibello, Director PPS
RE: Hiring Recommendation(s)
DATE: 3/9/20

The following individual(s) is/are recommended for employment with the West Haven Board of Education:

Name: Jalen Hoskie
84 Anthony Street
New Haven, CT. 06515

Position: Medical Building Paraprofessional

School Assignment: Carrigan Intermediate School

Annual Salary: Step 1 - \$18,461.76 plus \$800 stipend

Effective Date: 3/11/20

CC: Anne Druzolowski, Assistant Superintendent
Jolene Barnes, Personnel Director
Richard Weber, Carrigan Intermediate School
Georgiana Dini, Para Union Co-President
Marilyn Halligan, Para Union Co-President
Mathew Cavallaro, Finance Director
Payroll
Benefits
Board Secretary
Personnel File

F. 7. 1

WEST HAVEN PUBLIC SCHOOLS

"Schools Committed to Excellence"




P. O. Box 26010
West Haven, Connecticut 06516
Telephone: (203) 931-6825 Fax: (203) 937-4319

Jolene Barnes
Personnel Director
jolene.barnes@whschools.org

6 March 2020

MEMORANDUM

TO: Neil Cavallaro, Superintendent of Schools
FROM:  Jolene Barnes, Personnel Director
SUBJECT: Recommendation: Six Hour Production Worker
West Haven High School

Food Services Director Meg Kingston would like to recommend the following candidate for the position:

Name: Tina Perno
Address: 168 Park Terrace Ave
West Haven, CT 06516
Position: Six Hour Production Worker
Location: West Haven High School
Annual Salary: Step 4 \$14,989.68
Effective: March 2, 2020

Cc: Meg Kingston, Director of Food Services
Dana Paredes, Principal
Richard Robinson, AFSCME Local 2706 Union President
Matthew Cavallaro, Finance Director
Payroll Office
Benefits Office
Board Agenda/Informational
Personnel File