

Citizen Advisory Committee
Minutes PY 47
Application Review
April 6, 2021
West River Hall, 37 Orlando Street
6:10 p.m.

The meeting was called to order at 6:10 p.m. by Mark Bisaccia.

Present: Committee Members: Roberta Garlock, Michele Miller, Colleen O'Connor, Jeffrey Moreno, Victor Borrás, Carol Eagles
CDA Staff: Mark Bisaccia, Rosa Richardson.

Absent: CDA Staff John Bernardo.

West Haven Community House- Head Start: Mark Bisaccia allowed the Committee Members and Community House Staff to introduce themselves. Once introductions were completed, Executive Director Patty Stevens opened discussion on the history of the WH Community House for the benefit of the new Committee Members. She then turned the meeting over to Abel Padro who is the Head Start Program Director.

Abel proceeded to explain the impact of COVID on the program as well as the necessary decrease in enrollment due to the virus. The number of children enrolled has decreased as well as the total number of classes. Normally there are 144 children. Currently they have approximately 117. Head Start continues to strive for a quality program. These funds will assist Head Start program by adding additional staff support in classrooms. By doing this, they will reduce the ratio of students per staff and will ensure that all children receive the necessary tools to succeed.

He continued to explain that they were closed from March – July. But throughout the shutdown, they continued with contact of the 3-4 year olds and offered Assignments, Academics and Arts and Crafts to their students.

West Haven Community House- Fire Alarm- The current system is functional but is very antiquated. When a repair is necessary, it is becoming more difficult to find parts. The greatest concern is availability of parts in the event something major is to happen. They had requested this Capital Project last year as well. They have attached three quotes to the application. However, they would like to remain with the highest bidder only because they are very professional and prompt to respond when necessary.

The Committee had only a couple of questions regarding the need for replacement wire. They explained that the wiring for the new system would not have to change. However, if there is a need to move a piece of equipment they may have to run wiring back to the subpanel. Patching and painting would not be part of the price quote but their maintenance staff would be able to make those necessary repairs.

The Members of the Community House thanked the Committee for their continued support throughout the years. They left the meeting at 6:50 p.m.

Engineering- Allingtown Sewer Plan- Mr. Quadir as well as the Committee Members went through the introductions. Mr. Quadir then went on to explain that unfortunately, the Water Pollution Control Commission has been unable to meet throughout the pandemic and his department was unable to get the necessary approvals to move forward with this project. Hence, he has agreed to defray the PY 46 funding and will now request funding through PY 47 and PY 48.

Mr. Bisaccia then went on to remind the Committee that they will request an amendment to PY 46 and move the funding to the Board of Education for the purpose of abating the asbestos tiles in Carrigan School. This was discussed and voted on at a previous meeting of the CAC.

There were no questions from the Committee Members.

Mr. Quadir thanked the Committee. He left at 7:30 p.m.

A motion to adjourn was made by Carol Eagles. Seconded by Victor Borrás. Meeting adjourned at 7:35 p.m.

Respectfully submitted by,

Rosa Richardson