



CITY OF WEST HAVEN  
DEPARTMENT OF PUBLIC HEALTH  
355 Main Street, West Haven, CT 06516  
203-937-3660

Nancy Rossi  
Mayor

Maureen B. Lillis, MPH  
Director of Health

WEST HAVEN HEALTH DEPARTMENT  
ITINERANT FOOD VENDING REQUIREMENTS

**REQUIRED LICENSES**

1. Itinerant Food Vending Vehicle License
2. Planning and Zoning Permit
3. Photographic Identification Operator's License
4. Police Department License
5. Fire Department Inspection

**ITINERANT FOOD VENDING VEHICLE LICENSE**

Vehicles/carts must be brought to the city hall parking lot for inspection by the Health Department. All vehicle/carts must be in fully operational condition, with all equipment in place. Call 203-937-3660 for an appointment.

**To be granted a Health Department license, the vehicle/cart must:**

1. Demonstrate substantial compliance with the Connecticut Public Health Code and FDA Code.
2. Have posted, on both sides of the vehicle, the name and address of the person, firm or corporation responsible for its operation.
3. Class 2, 3, and 4 food vendors must currently hold a valid Certified Food Protection Manager certificate.
4. All vending vehicles must have approved hand washing facilities unless only commercially pre-packaged items are served in their original containers.
5. Provide a food truck plan drawn to scale showing all equipment in its proposed locations and a corresponding equipment list, as well as equipment sheets and a menu prior to inspection for approval.

**FEES: APPLICATION FOR NEW LICENSE \$100.00  
LICENSE FEE \$475.00**

**PLANNING AND ZONING PERMIT**

Each person operating an itinerant food vending vehicle must receive approval from the Planning and Zoning Commission. Call 203-937-3580 for an appointment.

**PHOTOGRAPHIC IDENTIFICATION OPERATOR'S LICENSE**

Each person operating an itinerant food vending vehicle must possess a valid Photographic Identification Operator's License. This license is obtained by filling out an application at the West Haven Police Department, 200 Sawmill Road.

**POLICE DEPARTMENT LICENSE**

Obtained through the Police Department Records Division, the application must be countersigned by the Planning and Zoning Official. Connecticut Tax ID, valid vehicle registration, proof of insurance, and driver's license required. Other conditions or requirements may apply. Please check with the WHPD at 203-937-3920.

**FIRE DEPARTMENT INSPECTION**

Vehicles/carts must be inspected by the West Haven Fire Marshal Office. All vehicles/carts must be in fully operational condition. Call 203-937-3710 for an appointment.

**\*REVISED 1/11/2021**